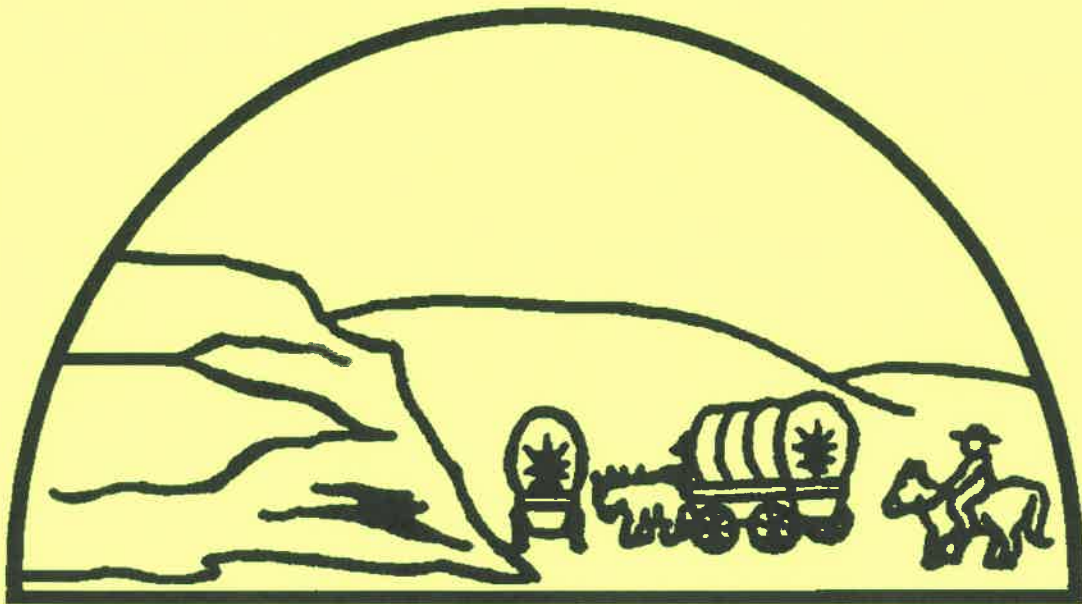


CITY OF PILOT ROCK

FY 2021

Adopted Budget



The Budget Process FY21

The budget for the City of Pilot Rock is implemented every year on July 1. A lot of work, time, and discussion goes on before then. We begin working on it in February. At that time, the Budget Officer prepares the forms for all the departments. These forms give the department heads the revenue and expenditure figures for their departments for the last five years, including the first 6 months of the current year. The Budget Officer asks the departments to estimate how much they will spend in the remainder of the current year, and what they will need in the coming year.

The department heads meet with the Budget Officer to review, revise, and balance the budget. Unlike the Federal Government, the City is not allowed to spend money it does not have. All funds must have enough revenues to cover their expenditures.

The proposed budget is then prepared and presented before the Budget Committee for review. The committee is established by Oregon State Law and is made up of the Mayor, six council members and 5-6 appointed citizens. The meeting dates are published in the newspaper and posted in public areas throughout the City and are open to the public. This year due to our revised procedure in public meetings, the public may text during the meeting and the Budget Officer will announce the question or comment. The public may also send an email prior to the hearing for their concerns to be addressed. There is also an audio only option for those who just want to listen. The budget message is presented, and revenues and expenditures are reviewed. The Committee will revise the budget or approve it as presented. The Budget Committee also approves an amount or rate of total ad valorem property taxes to be certified for collection.

After the proposed budget is approved by the Budget Committee, the budget is published in the newspaper with a notice of budget hearing. This notice must be published five to thirty days before the scheduled hearing. City Council holds the budget hearing on the date specified in the public notice. The purpose of the hearing is to listen to citizens' testimony on the approved budget. All hearings must be open to the public.

After the budget hearing, and considering public testimony, City Council will pass a resolution that formally adopts the budget, makes appropriations and levies each tax.

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CITY OF PILOT ROCK

Approved Budget FY 2021

BUDGET COMMITTEE

Elected Officials

Mayor Virginia Carnes
Council President Bob Deno
Councilor Jackie Carey
Councilor Raymond Doherty
Councilor Robbie Young
Councilor Paula Evoniuk
Councilor Andy Sells

Term Expires

December 2022
December 2022
December 2020
December 2020
December 2022
December 2022
December 2020

Appointed Members

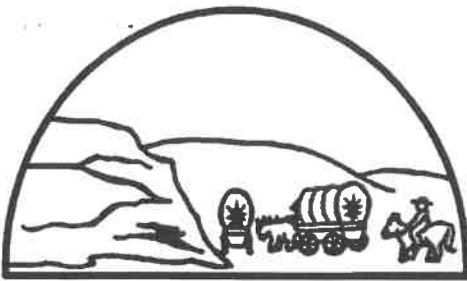
Linda Hill
Nancy Lankford
Mary Lu Slabik
Teresa LaChapelle
Kristie Ficenec

Citizen
Citizen
Citizen
Citizen
Citizen

City Staff

William Caldera
Steve Draper
Teri Bacus

Chief of Police
Public Works Director
City Recorder/Budget Officer



CITY OF PILOT ROCK

P.O. Box 130 – 144 N. Alder Pl. • Pilot Rock, OR 97868
Office: 541-443-2811 • Fax: 541-443-2253

City of Pilot Rock Budget Committee,

I am pleased to submit the proposed budget for fiscal year 2021. This budget is the City's financial plan to provide continued services for our community. These are unprecedented times but fortunately it has had a low impact on the City's financial situation since the City does not rely on tourism or recreational activity funds. Our revenues will remain relatively the same except for energy associated franchises. Since we had a very mild winter, our electric public utility revenues have been significantly reduced while at the same time, operating costs continued to rise.

GENERAL FUND

The General Fund is the most affected by the reduced revenues and has been balanced by reducing expenditures and shifting some payroll liabilities in the Office Department into two other funds.

First, the Lagoon project will have an increased administrative demand for FY21. During late FY19, the project was just getting started and only one Department of Environmental Quality disbursement was processed. Since then, twelve disbursements have been completed through the end of April 2020. Also, the mandatory stand-alone audit in this fund will be required during FY21 and this involves preparation with audit files being constantly updated. This fund also required a separate construction bank account that is maintained on a consistent basis.

The second fund that will require additional responsibilities is in the Economic Development Fund. In May 2019, the City entered into an agreement with Eastern Oregon Business Source (EOBS) to market and sell industrial property. This will involve increased obligations to meet the needs of this program.

The wording in three separate line items in the General Fund have been updated to reflect accuracy. Zoning permits have been changed to development permits since it includes all areas of land management changes. The Summer Day Camp Program was changed to Summer Swim Pass and Policy Manual replaced Police Manual.

The dispatch agreement between the City and Umatilla County Dispatch was increased and we are now at the full amount. The Police Department will also be adding mobile data terminals to three patrol cars to keep up with changing technology. The vests line item will be eliminated, and the cost of vests will be included with uniforms.

STATE TAX STREET FUND

The Oregon Department of Transportation increased the Small City Allotments Program to \$100,000 that will be used to complete street repair and paving on Douglas and 4th streets.

ECONOMIC DEVELOPMENT

The economic development fund remains strong and has had minimal expenses in the recent past years and it will be focused upon on during the next fiscal year. As mentioned previously, the city will be working with EOBS to market city owned industrial land.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant began in FY19 and rehabilitated 5 homes in FY20. Pilot Rock remains the leader during this cycle representing not only Pilot Rock but the Cities of Pendleton, Adams and unincorporated areas in Umatilla County. These efforts with the collaboration of the Greater Eastern Oregon Development Corporation will continue through FY21.

WASTEWATER LAGOON FUND

The construction process of upgrading the wastewater lagoon system began in FY19 and is being funded by an interim loan from the DEQ. Once completed, the USDA will pay off DEQ and the City will make annual loan payments to the USDA. This massive project is expected to be completed during FY21.

CONCLUSION

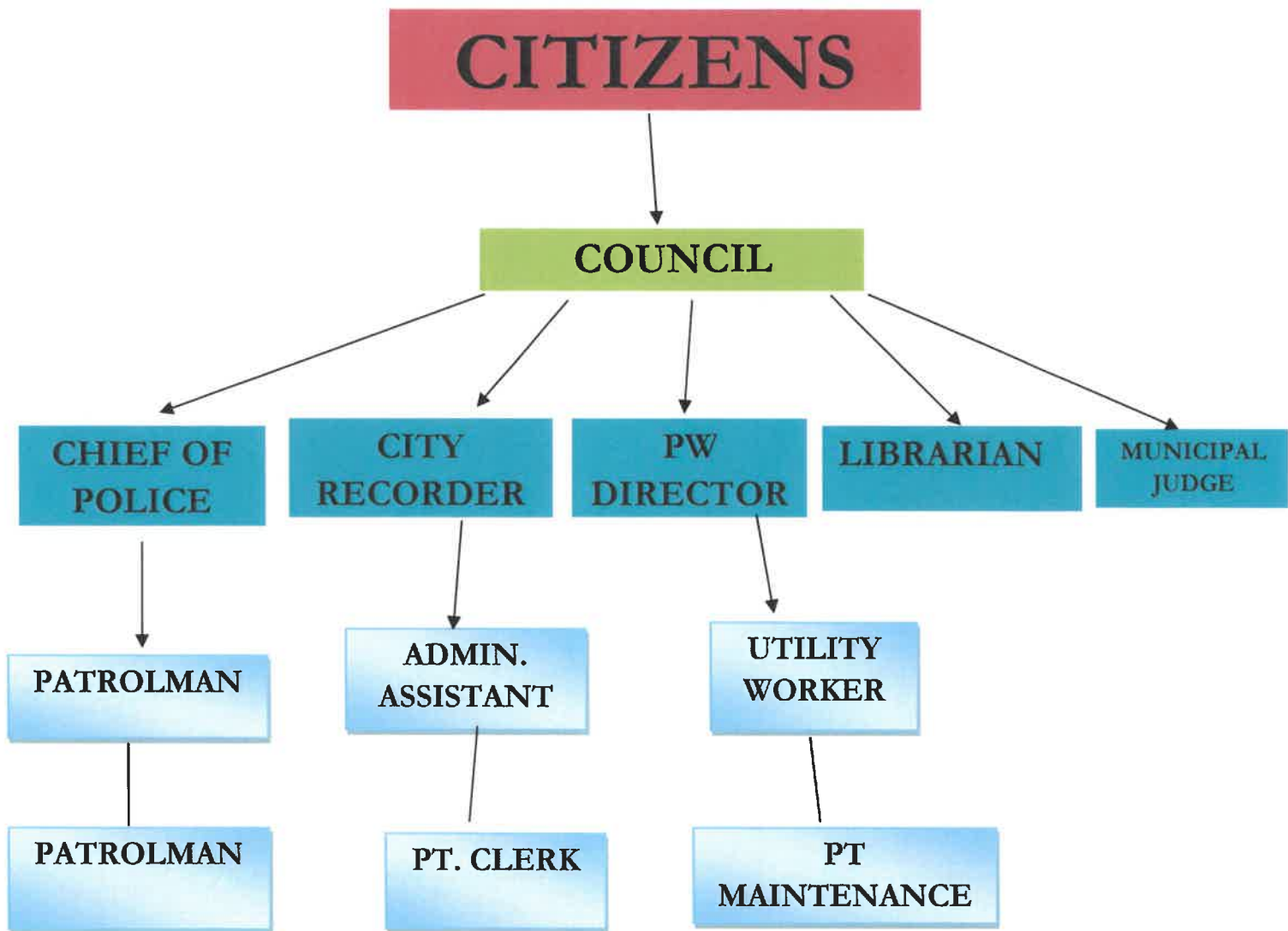
Developing this budget is a collaborative effort by the Administrative Team and represents many hours of work and deliberation. I express my sincere appreciation to Steve Draper and Chief Caldera for their efforts in assisting in the budget process. Lastly, many thanks to the Budget Committee for your continued commitment to work together as a team in developing a conservative budget that insures the stability of our community's services now and in the future.

Respectfully,



Teri Bacus
City Recorder/Budget Officer

Organizational Chart



CITY OF PILOT ROCK

FY21 BUDGET CALENDAR - AMENDED

January 7, 2020	Appoint Budget Officer
January 27, 2020	Provide Budget Worksheets to Department Heads
February 10, 2020	Department Heads Submit Individual Budgets
March 19, 2020	Department Heads Final Draft of Proposed Budget
March 31, 2020	Prepare Proposed Budget
May 1, 2020	Publish 1st & 2nd Budget Committee Meeting Notice
May 13, 2020	First Budget Committee Meeting
May 27, 2020	Second Budget Committee Meeting
June 3, 2020	Third Budget Committee Meeting (if necessary)
June 8, 2020	Publish Summary Budget and Hearing Notice
June 16, 2020	Budget Hearing before City Council
June 16, 2020	Budget proposed for adoption
July 6, 2020	Budget & state budget forms submitted to County Assessor

GENERAL FUND

The purpose of the General Fund is to record financial transactions relating to all activities for which specific types of funds are required.

Unlike other funds, the General Fund is responsible for several departments.

- 1. Office Department**
- 2. Mayor and Council Department**
- 3. Overhead Department**
- 4. Police Department**
- 5. Street Department**
- 6. Park Department**

Revenue collected in the General Fund go towards funding all the above department.

Personal Services: employee wages, insurance, workers compensation, retirement and other payroll benefits.

Materials & Services: include a wide range of expenses such as property and liability insurance, utilities, building repair, supplies, vehicle maintenance, gas and professional services.

Capital Outlay: purchase of items that are considered capital assets. Capital outlay can include furniture, vehicles, building, land and other types of equipment.

Inter Fund Transfer: transfers to another fund to pay for expenditures or to repay an inter-fund loan.

Contingency: funds that are allocated for use during the year to deal with unexpected operating situations.

	Form LB-20		GENERAL FUND RESOURCES		City of Pilot Rock		
					Budget for FY21		
	ACTUAL	ACTUAL	BUDGET	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$339,493	\$375,683	\$378,230	Beginning Balance	\$253,330	\$254,330	\$254,330
2	\$174,465	\$178,935	\$173,000	Property Taxes	\$182,000	\$182,000	\$182,000
3	\$4,658	\$8,680	\$5,000	Fines	\$5,000	\$5,000	\$5,000
4	\$1,210	\$2,425	\$1,500	Admin Fee	\$1,700	\$1,700	\$1,700
5	\$9,969	\$9,543	\$8,500	Charter	\$9,300	\$9,300	\$9,300
6	\$28,717	\$29,550	\$20,000	Cascade	\$27,000	\$27,000	\$27,000
7	\$6,334	\$5,680	\$5,500	CenturyTel	\$5,500	\$5,500	\$5,500
8	\$145,206	\$138,664	\$144,000	PP&L	\$100,000	\$100,000	\$100,000
9	\$1,500	\$750	\$750	EOWM	\$750	\$750	\$750
10	\$13,556	\$12,682	\$12,000	US Cellular	\$15,000	\$15,000	\$15,000
11	\$44,599	\$45,829	\$40,000	AT&T	\$45,000	\$45,000	\$45,000
12	\$910	\$390	\$500	Wtechlink	\$600	\$600	\$600
13	\$28,653	\$27,293	\$20,000	Liquor Apport	\$24,000	\$24,000	\$24,000
14	\$1,888	\$1,729	\$1,000	Cigarette Apport	\$1,600	\$1,600	\$1,600
15	\$655	\$580	\$450	Zoning Permit	\$450	\$450	\$450
16	\$5,798	\$9,347	\$8,800	Interest Income	\$9,600	\$9,600	\$9,600
17	\$2,142	\$12,229	\$4,000	Misc Income	\$3,600	\$3,600	\$3,600
18	\$481	\$57	\$100	Police Reports	\$100	\$100	\$100
19	\$487	\$465	\$500	Notary Fees	\$400	\$400	\$400
20	\$120	\$100	\$100	Newsletter Ads	\$100	\$100	\$100
21	\$269	\$266	\$200	Dog Control Fees	\$125	\$125	\$125
22	\$14,552	\$14,913	\$14,000	Revenue Sharing	\$15,000	\$15,000	\$15,000
23	\$10	\$160	\$175	Police Train Fund	\$125	\$125	\$125
24	\$1,784	\$2,043	\$1,700	Summer Day Prog	\$1,900	\$1,900	\$1,900
25	\$2,290	\$2,860	\$2,000	Summer Prog Grant	\$2,000	\$2,000	\$2,000
26	\$529	\$265	\$200	Rental Fees	\$40	\$40	\$40
27	\$35,150	\$48,405	\$39,300	Public Safety	\$46,000	\$46,000	\$46,000
28	\$865,425	\$929,523	\$881,505	TOTAL RESOURCES	\$750,220	\$751,220	\$751,220

	Form LB-20		410 GF OFFICE DEPT EXPENDITURES		City of Pilot Rock		
					Budget for FY21		
	ACTUAL	ACTUAL	BUDGET	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$24,044	\$19,849	\$20,546	City Recorder	\$17,000	\$16,110	\$16,110
2	\$3,168	\$3,546	\$3,713	Clerk of Court	\$4,100	\$4,100	\$4,100
3	\$5,995	\$5,875	\$6,500	PERS	\$7,000	\$7,000	\$7,000
4	\$3,590	\$4,411	\$5,050	FICA/Medicare	\$4,100	\$4,100	\$4,100
5	\$15,281	\$9,882	\$12,000	Health/Life Ins	\$11,500	\$11,500	\$11,500
6	\$346	\$83	\$450	Workers Comp	\$350	\$1,240	\$1,240
7	\$1,070	\$1,038	\$1,200	Unemploy Ins	\$800	\$800	\$800
8	\$2,761	\$3,414	\$3,100	Part-time Clerk	\$3,400	\$3,400	\$3,400
9	\$13,738	\$13,566	\$14,000	Admin Asst	\$14,500	\$14,500	\$14,500
10	\$2,491	\$2,669	\$3,500	Materials & Supplies	\$3,500	\$3,500	\$3,500
11	\$0	\$0	\$100	Court Costs	\$50	\$50	\$50
12	\$77	\$342	\$1,000	Equip Repair & Maint	\$1,000	\$1,000	\$1,000
13	\$1,257	\$1,497	\$2,000	Telephone	\$1,600	\$1,600	\$1,600
14	\$681	\$1,297	\$1,700	Power/Heat & Lights	\$1,400	\$1,400	\$1,400
15	\$74,499	\$67,469	\$74,859	OFFICE TOTALS	\$70,300	\$70,300	\$70,300
			415 GF MAYOR & COUNCIL DEPT EXPENDITURES				
16	\$5,075	\$1,697	\$1,500	Materials & Supplies	\$1,500	\$1,500	\$1,500
17	\$1,000	\$290	\$1,500	Newsletter Supplies	\$350	\$350	\$350
18	\$1,605	\$1,318	\$15,000	City Attorney	\$6,000	\$6,000	\$6,000
19	\$0	\$36	\$500	Mayor's Meetings	\$500	\$500	\$500
20	\$70	\$1,263	\$1,301	League/Oregon Dues	\$1,326	\$1,326	\$1,326
21	\$7,750	\$4,604	\$19,801	TOTAL	\$9,676	\$9,676	\$9,676

	Form LB-20	420 GF OVERHEAD DEPT EXPENDITURES			City of Pilot Rock		
					Budget for FY21		
	ACTUAL	ACTUAL	BUDGET	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$1,928	\$2,368	\$2,500	Materials & Supplies	\$2,500	\$2,500	\$2,500
2	\$578	\$600	\$800	Postage	\$800	\$800	\$800
3	\$2,000	\$1,525	\$2,000	Publishing	\$1,800	\$1,800	\$1,800
4	\$452	\$560	\$600	Bank Fees	\$600	\$600	\$600
5	\$710	\$713	\$0	Internet	\$0	\$0	\$0
6	\$1,414	\$1,542	\$2,300	Power & Heat	\$1,700	\$1,800	\$1,800
7	\$1,144	\$3,135	\$3,000	Bld Repair & Maint	\$1,000	\$1,000	\$1,000
8	\$18,223	\$18,400	\$19,000	Insurance	\$20,000	\$20,000	\$20,000
9	\$5,725	\$5,851	\$7,200	Audit	\$6,000	\$6,000	\$6,000
10	\$769	\$2,130	\$3,000	Education/Travel	\$2,000	\$3,000	\$3,000
11	\$80	\$960	\$1,200	Dues/Subscriptions	\$1,300	\$1,300	\$1,300
12	\$250	\$275	\$275	Community Services	\$275	\$275	\$275
13	\$3,600	\$3,600	\$3,600	Mary Koch's Pmt	\$3,600	\$3,600	\$3,600
14	\$1,018	\$1,084	\$0	Software Service	\$0	\$0	\$0
15	\$302	\$2,000	\$4,200	Computer Support	\$6,500	\$6,500	\$6,500
16	\$1,076	\$0	\$1,000	Rural Symposium	\$500	\$500	\$500
17	\$319	\$6,881	\$1,000	Christmas Decorations	\$500	\$500	\$500
18	\$0	\$1,000	\$10,000	Equipment Replace	\$1,000	\$1,000	\$1,000
19	\$650	\$715	\$2,000	Codify Ordinances	\$1,000	\$1,000	\$1,000
20	\$0	\$1,205	\$2,000	Capital Improvements	\$1,000	\$1,000	\$1,000
21	\$40,238	\$54,544	\$65,675	TOTAL EXPENDITURES	\$52,075	\$53,175	\$53,175

	Form LB-20	440 GF POLICE DEPT EXPENDITURES			City of Pilot Rock		
					Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$74,902	\$77,534	\$79,500	Chief	\$85,700	\$85,700	\$85,700
2	\$94,137	\$98,635	\$104,135	Patrol Personnel	\$103,500	\$103,500	\$103,500
3	\$1,207	\$2,152	\$2,500	Judge	\$2,500	\$2,500	\$2,500
4	\$17,265	\$22,969	\$27,000	PERS	\$28,000	\$28,000	\$28,000
5	\$13,895	\$17,527	\$17,000	FICA/Medicare	\$18,000	\$18,000	\$18,000
6	\$63,351	\$72,817	\$80,000	Health/Life Insurance	\$80,000	\$80,000	\$80,000
7	\$9,537	\$9,581	\$12,000	Workers Comp	\$9,500	\$9,500	\$9,500
8	\$3,402	\$3,147	\$3,500	Unemployment Ins	\$3,500	\$3,500	\$3,500
9	\$700	\$1,385	\$1,500	Admin Assistant	\$2,000	\$2,000	\$2,000
10	\$6,009	\$4,537	\$6,500	Materials & Supplies	\$6,500	\$6,500	\$6,500
11	\$1,348	\$968	\$800	Printing Expense	\$500	\$500	\$500
12	\$904	\$1,120	\$1,200	Bank Fees	\$1,200	\$1,200	\$1,200
13	\$2,259	\$897	\$2,500	Uniforms	\$2,500	\$2,500	\$2,500
14	\$8	\$70	\$100	Animal Control Supplies	\$100	\$100	\$100
15	\$0	\$1,015	\$1,000	Ammunition	\$600	\$600	\$600
16	\$0	\$0	\$500	Medical Expense	\$1,500	\$1,500	\$1,500
17	\$2,964	\$7,110	\$7,500	Equip Repair & Maint	\$7,500	\$7,500	\$7,500
18	\$6,347	\$4,282	\$6,000	Telephone	\$6,000	\$6,000	\$6,000
19	\$131	\$742	\$0	Internet	\$0	\$0	\$0
20	\$1,802	\$1,605	\$2,950	Power/Heat & Lights	\$2,000	\$2,000	\$2,000
21	\$84	\$788	\$1,050	Auto Liability Insurance	\$2,950	\$2,950	\$2,950
22	\$2,166	\$2,296	\$4,500	Education/Travel	\$3,500	\$3,500	\$3,500
23	\$5,507	\$6,169	\$10,000	Gas & Oil	\$8,000	\$8,000	\$8,000
24	\$12,000	\$15,000	\$18,000	Umatilla Dispatch	\$20,670	\$20,670	\$20,670
25	\$1,211	\$1,271	\$0	Software Maintenance	\$0	\$0	\$0
26	\$1,950	\$1,950	\$2,200	Police Manual	\$2,200	\$2,200	\$2,200
27	\$0	\$258	\$400	Towing Costs	\$300	\$300	\$300
28	\$1,049	\$1,848	\$6,900	Computer Support	\$6,000	\$6,000	\$6,000
29	\$0	\$0	\$45,000	Police Vehicle	\$50,000	\$50,000	\$50,000
30	\$0	\$0	\$100	Vests	\$0	\$0	\$0
31	\$0	\$0	\$10,000	Equipment Replacement	\$10,000	\$10,000	\$10,000
32	\$324,135	\$357,673	\$454,335	TOTAL	\$464,720	\$464,720	\$464,720

			450 GF STREET DEPT EXPENDITURES				
22	\$1,303	\$2,314	\$1,800	Materials & Supplies	\$2,000	\$2,000	\$2,000
23	\$18,262	\$6,503	\$100,850	Repairs & Maintenance	\$30,449	\$30,449	\$30,449
24	\$19,565	\$8,817	\$102,650	TOTAL	\$32,449	\$32,449	\$32,449
25			470 GF LIBRARY DEPT EXPENDITURES				
26	\$0	\$432	\$500	Building Repair & Maint	\$500	\$500	\$500
27	\$0	\$432	\$500	TOTAL	\$500	\$500	\$500
			480 GF PARK DEPT EXPENDITURES				
28	\$1,725	\$1,500	\$2,500	Summer Park Prog Wage	\$1,700	\$900	\$900
29	\$419	\$579	\$1,100	PERS	\$800	\$800	\$800
30	\$425	\$411	\$550	FICA/Medicare	\$500	\$500	\$500
31	\$853	\$351	\$1,000	Workers Comp	\$1,000	\$1,800	\$1,800
32	\$153	\$144	\$250	Unemployment Insurance	\$200	\$200	\$200
33	\$4,719	\$3,906	\$5,500	Part Time Park Wages	\$4,100	\$8,100	\$8,100
34	\$1,619	\$625	\$2,500	Materials & Supplies	\$2,000	\$2,000	\$2,000
35	\$2,230	\$1,784	\$2,000	Equipment Repair & Maint	\$2,000	\$4,000	\$4,000
36	\$1,105	\$401	\$1,000	Tree/Shrub Maint	\$1,000	\$1,000	\$1,000
37	\$210	\$131	\$2,500	Swim Program	\$2,100	\$2,100	\$2,100
38	\$1,113	\$967	\$1,200	Power/Heat & Lights	\$1,000	\$1,000	\$1,000
39	\$0	\$7,055	\$75,585	Equipment Replacement	\$64,000	\$64,000	\$64,000
40	\$5,281	\$0	\$28,000	Capital Improvements	\$26,000	\$20,000	\$20,000
41	\$0	\$0	\$40,000	Contingency	\$14,000	\$14,000	\$14,000
42	\$19,852	\$17,854	\$163,685	TOTAL	\$120,400	\$120,400	\$120,400

	Form LB-20		STATE TAX STREET RESOURCES		City of Pilot Rock		
					Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$157,365	\$181,569	\$275,605	Beginning Balance	\$263,546	\$263,546	\$263,546
2	\$1,783	\$5,157	\$4,800	Interest Income	\$5,000	\$5,000	\$5,000
3	\$0	\$1,875	\$100	Misc Income	\$100	\$100	\$100
4	\$90,181	\$109,611	\$100,000	State Tax Street Apport	\$100,000	\$100,000	\$100,000
5	\$0	\$50,000	\$100,000	ODOT Grant	\$100,000	\$100,000	\$100,000
6	\$249,329	\$348,212	\$480,505	TOTAL RESOURCES	\$468,646	\$468,646	\$468,646
				EXPENDITURES			
7	\$10,021	\$10,021	\$11,000	Street Maint Personnel	\$11,500	\$12,000	\$12,000
8	\$2,633	\$2,633	\$3,500	PERS	\$4,200	\$4,100	\$4,100
9	\$944	\$944	\$1,100	FICA/Medicare	\$1,500	\$1,500	\$1,500
10	\$4,576	\$4,576	\$6,400	Health/Life Ins	\$5,500	\$5,500	\$5,500
11	\$369	\$369	\$850	Workers Comp	\$1,350	\$4,100	\$4,100
12	\$278	\$278	\$375	Unemploy Ins	\$400	\$250	\$250
13	\$2,878	\$2,878	\$4,500	Part-time Maint	\$6,000	\$10,000	\$10,000
14	\$1,161	\$1,161	\$1,500	Materials & Supplies	\$1,500	\$1,500	\$1,500
15	\$2,410	\$2,410	\$2,500	Equip Repair & Maint	\$2,500	\$5,000	\$5,000
16	\$0	\$0	\$5,000	Equip Rental	\$5,000	\$5,000	\$5,000
17	\$238	\$238	\$1,000	Signs	\$1,000	\$1,000	\$1,000
18	\$2,752	\$2,752	\$177,500	Street Repair & Maint	\$189,696	\$180,196	\$180,196
19	\$28,031	\$28,031	\$28,800	Street Lighting	\$29,000	\$29,000	\$29,000
20	\$1,668	\$1,668	\$3,000	Gas & Oil	\$3,000	\$3,000	\$3,000
21	\$0	\$0	\$1,489	Bicycle/Footpaths	\$3,500	\$3,500	\$3,500
22	\$0	\$0	\$0	Hickory & Fir Grant	\$100,000	\$100,000	\$100,000
23	\$402	\$402	\$67,600	Equip Replacement	\$100,000	\$100,000	\$100,000
24	\$0	\$0	\$3,000	Contingency	\$3,000	\$3,000	\$3,000
25	\$58,361	\$58,361	\$319,114	TOTAL EXPENDITURES	\$468,646	\$468,646	\$468,646

	Form LB-20		SEWER FUND RESOURCES		City of Pilot Rock		
					Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$24,238	\$10,906	\$44,070	Beginning Balance	\$12,874	\$12,874	\$12,874
2	\$215	\$1,009	\$1,300	Interest Income	\$1,200	\$1,200	\$1,200
3	\$125	\$1,875	\$100	Misc Income	\$300	\$300	\$300
4	\$140,223	\$171,926	\$177,140	Sewer Service Fees	\$172,000	\$172,000	\$172,000
5	\$0	\$4,000	\$490	Sewer Hook-on	\$494	\$494	\$494
6	\$186,496	\$160,208	\$155,000	System Upgrade Fee	\$163,000	\$163,000	\$163,000
7	\$0	\$0	\$0	WP Loan/WUR (Audit)	\$0	\$0	\$0
8	\$351,297	\$349,924	\$378,100	TOTAL RESOURCES	\$349,868	\$349,868	\$349,868
				EXPENDITURES			
9	\$42,290	\$0	\$0	Econ Dev/Feasibility Study	\$0	\$0	\$0
10	\$42,290	\$48,209	\$49,500	Maintenance Wages	\$22,000	\$22,000	\$22,000
11	\$21,330	\$18,322	\$18,750	Administrative Wages	\$11,500	\$11,500	\$11,500
12	\$16,803	\$17,833	\$18,000	PERS	\$9,700	\$9,700	\$9,700
13	\$6,681	\$8,112	\$6,800	FICA/Medicare	\$4,300	\$4,300	\$4,300
14	\$26,445	\$23,776	\$27,000	Health/Life Insurance	\$20,300	\$20,300	\$20,300
15	\$1,882	\$2,319	\$3,200	Workers Comp	\$3,000	\$3,000	\$3,000
16	\$1,783	\$1,863	\$2,000	Unemployment Ins	\$1,400	\$1,400	\$1,400
17	\$8,801	\$9,249	\$9,550	Clerical	\$9,000	\$9,000	\$9,000
18	\$1,418	\$2,217	\$2,700	Part Time Clerical	\$1,600	\$1,600	\$1,600
19	\$5,080	\$5,762	\$5,600	Part Time Maint	\$5,900	\$5,900	\$5,900
20	\$3,892	\$3,504	\$4,000	Materials & Supplies	\$4,000	\$4,000	\$4,000
21	\$1,298	\$1,328	\$1,500	Materials & Supp/Shop	\$1,500	\$1,500	\$1,500
22	\$1,268	\$1,118	\$1,500	Postage	\$1,200	\$1,200	\$1,200
23	\$867	\$29	\$500	Publishing	\$500	\$500	\$500
24	\$1,470	\$1,818	\$1,400	Bank Fees	\$1,400	\$1,400	\$1,400
25	\$2,027	\$3,444	\$3,000	Equip Repair & Maint	\$3,000	\$3,000	\$3,000
26	\$1,616	\$4,000	\$500	Equipment Hire	\$500	\$500	\$500
27	\$1,583	\$1,631	\$1,650	DEQ Sewer Inspection	\$1,800	\$1,800	\$1,800
28	\$2,849	\$2,758	\$3,000	Telephone	\$3,500	\$3,500	\$3,500
29	\$4,520	\$4,539	\$6,700	Power/Heat & Lights	\$6,000	\$6,000	\$6,000
30	\$767	\$119	\$750	Building Repair/Maint	\$750	\$750	\$750
31	\$2,502	\$2,600	\$2,600	Insurance	\$2,800	\$2,800	\$2,800
32	\$1,470	\$1,030	\$1,400	Audit	\$1,200	\$1,200	\$1,200
33	\$941	\$854	\$1,200	Education/Travel/Train	\$1,500	\$1,500	\$1,500
34	\$561	\$784	\$700	Dues, Subscrip & Pubs	\$700	\$700	\$700
35	\$9,506	\$8,944	\$11,000	DEQ Compliance Test	\$11,000	\$11,000	\$11,000
36	\$1,728	\$1,516	\$2,000	Gas & Oil	\$2,000	\$2,000	\$2,000
37	\$1,859	\$2,074	\$0	Software Service	\$0	\$0	\$0
38	\$1,610	\$25	\$0	Back up Services	\$0	\$0	\$0
39	\$1,108	\$1,462	\$4,100	Computer Support	\$2,500	\$2,500	\$2,500
40	\$0	\$0	\$0	Feasibility Study	\$0	\$0	\$0
41	\$0	\$6,476	\$29,500	Equip Replacement	\$49,318	\$49,318	\$49,318
42	\$119,787	\$160,208	\$155,000	Lagoon Fee Transfer	\$163,000	\$163,000	\$163,000
43	\$0	\$0	\$3,000	Contingency	\$3,000	\$3,000	\$3,000
44	\$295,742	\$347,923	\$378,100	TOTAL EXPENDITURES	\$349,868	\$349,868	\$349,868

	Form LB-20		WATER FUND RESOURCES		City of Pilot Rock		
					Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$10,083	\$13,286	\$39,191	Beginning Balance	\$41,831	\$41,831	\$41,831
2	\$194,478	\$208,426	\$207,000	Water Service Charges	\$220,000	\$220,000	\$220,000
3	\$21,397	\$23,457	\$23,000	Water Projects Charges	\$23,000	\$23,000	\$23,000
4	\$0	\$1,148	\$1,200	Water Hook-on Charges	\$1,200	\$1,200	\$1,200
5	\$506	\$789	\$1,200	Interest Income	\$800	\$800	\$800
6	\$2,829	\$5,039	\$3,000	Misc Income	\$3,000	\$3,000	\$3,000
7	\$330	\$275	\$110	Turn-on Fees	\$110	\$110	\$110
8	-\$81,339	-\$60,867	\$0	WP Loan SUR Fund	\$0	\$0	\$0
9	\$148,284	\$191,553	\$274,701	TOTAL RESOURCES	\$289,941	\$289,941	\$289,941
				EXPENDITURES			
10	\$15,171	\$12,724	\$13,500	Administrative Wages	\$11,500	\$11,500	\$11,500
11	\$27,605	\$24,489	\$28,500	Water Superintendent	\$22,000	\$22,000	\$22,000
12	\$20,829	\$21,997	\$23,500	Maint Worker	\$25,100	\$25,100	\$25,100
13	\$16,928	\$16,642	\$21,000	PERS	\$18,000	\$18,000	\$18,000
14	\$6,410	\$7,257	\$6,500	FICA/Medicare	\$6,300	\$6,300	\$6,300
15	\$26,794	\$24,444	\$28,000	Health, Life Ins	\$29,000	\$29,000	\$29,000
16	\$1,582	\$1,849	\$2,000	Workers Comp	\$4,100	\$4,100	\$4,100
17	\$1,706	\$1,739	\$2,000	Unemployment Insurance	\$1,600	\$1,600	\$1,600
18	\$8,801	\$9,249	\$11,774	Clerical	\$10,000	\$10,000	\$10,000
19	\$2,724	\$2,310	\$2,000	Part Time Clerical	\$1,600	\$1,600	\$1,600
20	\$5,238	\$5,942	\$5,500	Part Time Maint	\$6,100	\$6,100	\$6,100
21	\$3,745	\$3,089	\$5,000	Materials & Supplies	\$5,000	\$5,000	\$5,000
22	\$1,133	\$700	\$1,400	Materials & Supplies/Shop	\$1,400	\$1,400	\$1,400
23	\$1,060	\$772	\$1,000	Postage	\$1,500	\$1,500	\$1,500
24	\$683	\$29	\$630	Publishing	\$500	\$500	\$500
25	\$1,267	\$0	\$2,000	Water Meters	\$2,500	\$2,500	\$2,500
26	\$1,470	\$1,818	\$1,400	Bank Fees	\$1,400	\$1,400	\$1,400
27	\$2,158	\$2,639	\$2,500	Equipment Repair & Maint	\$2,500	\$2,500	\$2,500
28	\$0	\$0	\$500	Equipment Hire	\$500	\$500	\$500
29	\$2,441	\$2,141	\$2,300	Telephone	\$3,000	\$3,000	\$3,000
30	\$34,681	\$34,734	\$34,000	Power/Heat & Lights	\$35,000	\$35,000	\$35,000
31	\$274	\$865	\$1,000	Building Repair & Maint	\$1,000	\$1,000	\$1,000
32	\$2,552	\$2,900	\$2,900	Insurance	\$2,700	\$2,700	\$2,700
33	\$1,644	\$1,030	\$1,600	Audit	\$500	\$500	\$500
34	\$1,380	\$785	\$1,200	Education, Travel & Train	\$1,500	\$1,500	\$1,500
35	\$655	\$1,394	\$1,000	Dues, Subscrip & Publica	\$1,500	\$1,500	\$1,500
36	\$957	\$3,580	\$5,000	SDWA Compliance	\$3,650	\$3,650	\$3,650
37	\$1,657	\$1,918	\$2,400	Gas & Oil	\$2,400	\$2,400	\$2,400
38	\$1,859	\$2,074	\$1,900	Software Service Agreeemt	\$0	\$0	\$0
39	\$1,630	\$1,487	\$2,800	Back up Services	\$0	\$0	\$0
40	\$0	\$0	\$0	Computer Support	\$2,500	\$2,500	\$2,500
41	\$0	\$6,476	\$24,305	Equipment Replacement	\$64,073	\$64,073	\$64,073
42	-\$60,036	-\$37,036	\$23,000	WP Loan Pmt to SUR	\$18,518	\$18,518	\$18,518
43	\$0	\$0	\$3,000	Contingency	\$3,000	\$3,000	\$3,000
44	\$134,998	\$160,037	\$265,109	TOTAL EXPENDITURES	\$289,941	\$289,941	\$289,941

	Form LB-20	ECONOMIC DEVELOPMENT FUND			City of Pilot Rock		
			RESOURCES		Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$131,551	\$184,927	\$221,603	Beginning Balance	\$261,393	\$261,393	\$261,393
2	\$2,655	\$4,014	\$4,200	Interest	\$4,000	\$4,000	\$4,000
3	\$5,000	\$5,000	\$5,000	Diligance Rent	\$7,500	\$7,500	\$7,500
4	\$0	\$39,550	\$39,562	Misc Income	\$0	\$0	\$0
5	\$39,678	\$3,849	\$3,849	Industrial Leases	\$39,550	\$39,550	\$39,550
6	\$5,394	\$8,500	\$2,500	Pasture Lease	\$1,882	\$1,882	\$1,882
7	\$24,721	\$0	\$0	Sale of Property	\$0	\$0	\$0
8	\$5,567	\$0	\$0	Reimbursible Resources	\$0	\$0	\$0
9	\$5,000	\$0	\$0	Loan Pmt from Sewer	\$0	\$0	\$0
10	\$219,566	\$245,840	\$276,714	TOTAL RESOURCES	\$314,325	\$314,325	\$314,325
			EXPENDITURES				
11	\$5,000	\$5,000	\$35,000	Wages	\$25,000	\$24,100	\$24,100
	\$0	\$0	\$0	PERS	\$8,000	\$8,000	\$8,000
	\$0	\$0	\$0	FICA/Medicare	\$800	\$800	\$800
	\$0	\$0	\$0	Health/Life Ins	\$5,400	\$5,400	\$5,400
	\$0	\$0	\$0	Workers Comp	\$500	\$1,400	\$1,400
	\$0	\$0	\$0	Unemploy Ins	\$300	\$300	\$300
13	\$5,480	\$5,480	\$5,500	Materials & Supplies	\$6,000	\$6,000	\$6,000
14	\$0	\$0	\$0	Mapping Services	\$0	\$0	\$0
15	\$4,676	\$4,676	\$7,500	Legal & Audit	\$7,500	\$7,500	\$7,500
16	\$0	\$0	\$25,000	Professional Services	\$25,000	\$25,000	\$25,000
17	\$5,531	\$5,531	\$500	Reimbursible Account	\$0	\$0	\$0
18	\$1,044	\$1,044	\$1,050	Property Taxes	\$1,000	\$1,000	\$1,000
19	\$12,908	\$12,908	\$197,164	Capital Improvements	\$227,325	\$227,325	\$227,325
20	\$0	\$0	\$5,000	Contingency	\$7,500	\$7,500	\$7,500
21	\$34,639	\$34,639	\$276,714	TOTAL EXPENDITURES	\$314,325	\$314,325	\$314,325

	Form LB-20		COMMUNITY DEV BLOCK GRANT		City of Pilot Rock		
					Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$0	\$0	\$0	Beginning Balance	\$0	\$0	\$0
2	\$0	\$25,000	\$375,000	Grant Funds	\$317,926	\$317,926	\$317,926
3	\$0	\$25,000	\$375,000	REVENUE TOTAL	\$317,926	\$317,926	\$317,926
				EXPENDITURES			
4	\$0	\$25,000	\$375,000	Professional Services	\$317,926	\$317,926	\$317,926
5	\$0	\$25,000	\$375,000	OFFICE TOTALS	\$317,926	\$317,926	\$317,926

	Form LB-20		LIBRARY FUND RESOURCES		City of Pilot Rock		
					Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$27,529	\$29,913	\$30,496	Beginning Balance	\$32,350	\$32,350	\$32,350
2	\$54,552	\$58,019	\$57,000	Library District Funds	\$62,000	\$62,000	\$62,000
3	\$446	\$839	\$900	Interest Income	\$900	\$900	\$900
4	\$470	\$187	\$150	Misc Income	\$150	\$150	\$150
5	\$1,000	\$1,000	\$1,000	Ready to Read Grant	\$1,000	\$1,000	\$1,000
6	\$0	\$2,980	\$1,000	LSTA Grant	\$0	\$0	\$0
7	\$83,997	\$92,938	\$90,546	TOTAL RESOURCES	\$96,400	\$96,400	\$96,400
				EXPENDITURES			
8	\$24,063	\$26,603	\$25,500	Librarians	\$28,000	\$28,000	\$28,000
9	\$4,394	\$4,747	\$5,000	PERS	\$6,000	\$6,000	\$6,000
10	\$1,981	\$2,879	\$2,100	FICA/Medicare	\$3,000	\$2,200	\$2,200
11	\$140	\$45	\$300	Workers Comp	\$300	\$1,225	\$1,225
12	\$661	\$705	\$750	Unemployment Ins	\$800	\$675	\$675
13	\$2,242	\$1,283	\$2,500	Materials & Supplies	\$2,500	\$2,500	\$2,500
14	\$3,612	\$5,054	\$6,000	Books	\$7,500	\$7,500	\$7,500
15	\$3,682	\$3,864	\$5,000	Book Leasing	\$5,000	\$5,000	\$5,000
16	\$1,131	\$342	\$1,200	Magazines	\$1,200	\$1,200	\$1,200
17	\$48	\$4	\$200	Publishing	\$150	\$150	\$150
18	\$92	\$94	\$200	Postage	\$200	\$200	\$200
19	\$226	\$280	\$250	Bank Fees	\$300	\$300	\$300
20	\$546	\$88	\$300	Equip Repair & Maint	\$350	\$350	\$350
21	\$766	\$553	\$800	Telephone	\$800	\$800	\$800
22	\$948	\$823	\$1,100	Power/Heat & Lights	\$1,100	\$1,100	\$1,100
23	\$2,127	\$2,300	\$2,300	Insurance	\$2,500	\$2,500	\$2,500
24	\$1,114	\$1,109	\$1,200	Audit	\$1,400	\$1,400	\$1,400
25	\$150	\$63	\$300	Education, Travel, Train	\$300	\$300	\$300
26	\$118	\$567	\$590	Cleaning	\$650	\$650	\$650
27	\$962	\$1,394	\$1,500	Audio Books	\$1,700	\$1,700	\$1,700
28	\$1,395	\$512	\$1,500	DVD's	\$1,500	\$1,500	\$1,500
29	\$790	\$780	\$900	Internet	\$0	\$0	\$0
30	\$713	\$1,172	\$1,000	Ready to Read Grant	\$1,000	\$1,000	\$1,000
31	\$0	\$0	\$0	Library Svcs & Tech Gr	\$1,000	\$1,000	\$1,000
32	\$328	\$193	\$600	Maint Agreements	\$500	\$500	\$500
33	\$215	\$299	\$320	Software Agreement	\$0	\$0	\$0
34	\$186	\$0	\$0	Backup Services	\$0	\$0	\$0
35	\$150	\$499	\$350	Computer Support	\$4,500	\$4,500	\$4,500
36	\$777	\$1,470	\$2,000	Shelving/Furnishings	\$2,000	\$2,000	\$2,000
37	\$526	\$1,470	\$2,000	Equipment Replacement	\$12,150	\$12,150	\$12,150
38	\$0	\$0	\$9,672	Contingency	\$10,000	\$10,000	\$10,000
39	\$54,083	\$59,192	\$75,432	TOTAL EXPENDITURES	\$96,400	\$96,400	\$96,400

	Form LB-20		LAGOON UPGRADE FUND		City of Pilot Rock		
				RESOURCES	Budget for FY21		
	Actual	Actual	Adopted	Description	Proposed	Approved	Adopted
	FY18	FY19	FY20		FY21	Budget Comm	City Council
1	\$109,311	\$489,169	\$262,141	Beginning Balance	\$571,820	\$571,820	\$571,820
2	\$393,887	\$0	\$4,358,000	DEQ/USDA Loan	\$1,622,912	\$1,622,912	\$1,622,912
3	\$0	\$0	\$0	Lagoon Upgrade	\$0	\$0	\$0
4	\$743	\$5,583	\$4,000	Interest Income	\$6,500	\$6,500	\$6,500
6	\$0	\$0	\$1,662,000	USDA Grant	\$1,662,000	\$1,662,000	\$1,662,000
7	\$186,496	\$160,208	\$155,000	Upgrade Fee/Sewer	\$157,000	\$157,000	\$157,000
8	\$690,437	\$654,960	\$6,441,141	TOTAL RESOURCES	\$4,020,232	\$4,020,232	\$4,020,232
				EXPENDITURES			
9	\$0	\$0	\$20,000	Wages	\$25,000	\$24,100	\$24,100
10	\$0	\$0	\$0	PERS	\$4,000	\$4,000	\$4,000
11	\$0	\$0	\$0	FICA/Medicare	\$1,500	\$1,500	\$1,500
12	\$0	\$0	\$0	Health Insurance	\$4,000	\$4,000	\$4,000
13	\$0	\$0	\$0	Workers Comp	\$500	\$1,400	\$1,400
14	\$0	\$0	\$0	Unemploy Ins	\$800	\$800	\$800
15	\$20,257	\$23	\$366,141	Materials & Supplies	\$366,141	\$366,141	\$366,141
16	\$721	\$5,575	\$10,000	Legal & Audit	\$10,000	\$10,000	\$10,000
17	\$152,874	\$11,633	\$25,000	Licenses/Permits/Ads	\$25,000	\$25,000	\$25,000
18	\$0	\$250,964	\$6,020,000	Reimbursable Acct	\$3,583,291	\$3,583,291	\$3,583,291
19	\$0	\$0	\$0	Capital Outlay	\$0	\$0	\$0
20	\$173,852	\$268,195	\$6,441,141	TOTAL EXPENDITURES	\$4,020,232	\$4,020,232	\$4,020,232
			CITY OF PILOT ROCK---ALL FUNDS				
				Total Resources	\$6,781,675		
				Total Expenditures	\$6,781,675		