
CITY OF PILOT ROCK

Council Meeting
December 15, 2020 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Virginia Carnes** at 6:00 PM. Council members attended via phone conferencing and the following councilors called in: **Raymond Doherty, Robbie Young, Paula Evoniuk, Andy Sells and Jackie Carey**. Department Heads present were **William Caldera, Steve Draper and Teri Bacus**.

B. INVOCATION

None

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS.

E. PRESENTATIONS

Jadon Herron provided an update on the Lagoon project. The bore work underneath the railroad has been completed. Contractor is working on the crossing under Birch Creek which is progressing very slowly. This process does not have an impact on the budget. The gravity sewer line has several locations that will be tying into the existing system. Some of the locations has bedrock which will require a hammer to complete the excavation. The lagoons are almost completed with the access road under construction to be done this week. The placement of the riffraff is ongoing and is approximately half complete. Due to the rain, it has been too muddy to install, and the contractor is waiting to finish when weather improves. The lift station is being worked on and they will be placing pumps soon and the electrical system. The collection system rehabilitation has been delayed due to subcontractor going out of business and a new subcontractor has been hired to begin work by the end of the month or the first week of January. The current schedule is for the project to be complete sometime in the middle of January. This date is based on weather and having no new issues which is optimistic. Therefore, it is most likely that it will be complete at the end of January. The contingency amount projected in the budget has been used but the project is still within budget. The bond closing is being coordinated to payoff the Department of Environmental Quality (DEQ) and the United States Department of Agriculture (USDA) grant will take effect followed by the loan. Two bond resolutions will be presented to Council in January. Councilor Doherty asked about the schedule stating that he believed that the project would be completed by the end of 2020. Jadon explained that the unforeseen delays such as needing the hammer for the bedrock added days to the contract through change orders. Also, the drilling underneath Birch Creek is taking much longer than anticipated due to conditions of the creek. Councilor Doherty states that the contractor needs to be held to the original schedule. Jadon explains that the riffraff has been delayed to heavy rains and if it is placed too soon, the liner would be damaged. The other delay is renting the hammer and due to holidays they want to make sure that the hammer will be used daily. Therefore, waiting until January 4 to rent the hammer to keep costs down.

CITY OF PILOT ROCK

Councilor Doherty asks how the City is being compensated for use of the rock from the rock pit on City property. Public Works Director Steve Draper explains that the City will receive 1000 yards of one inch minus crushed rock remaining at the site. Councilor Doherty states that receiving 1000 yards of rock is outside of the contract and isn't permitted and would like the cost to be adjusted in the budget to reflect same. Jadon explains that the contractor was assigned to place the rock and where it comes from is outside of the control on how the contractor does it. We cannot dictate to the contractor on how the task is to be completed and the contractor met the obligation to place the rock. Councilor Doherty states that since the City supplied the rock, there should be a savings and he would like it verified to ensure the City is complying with the contract. City Recorder suggests that Jadon get with DEQ/USDA and forward their response to the City auditors for verification. Councilor Carey asks if the contractor can repair the roads that were affected by the project by mid-January. The contractor will have to place a cold patch asphalt temporarily and the final repairs will be complete in spring. Councilor Doherty also asked about the county road that was damaged during the project. He states that it was not addressed in the contract. Jadon will verify and will let the city know.

F. ACTION ITEMS

F-1 General Election Resolution #667 – City Recorder presented general election resolution #667 and asked Council to review the certified results received from the Umatilla County. The results declare Raymond Doherty, Jackie Carey and Kody Johnson have been duly elected. Kody Johnson received the most write-in votes at 23 and he has accepted the position. **Councilor Doherty made a motion to approve resolution #667 and Councilor Evoniuk seconded. Councilor Young, Councilor Carey and Councilor Sells all voted yes and the resolution was passed.**

G-1 Department Head Report – Police Chief Caldera explains that the candidate for the Police Officer position has declined the job proposal. He did not accept the position due to city policy that employees do not receive overtime pay. Overtime is given as compensatory time off instead of a monetary amount. The process of hiring a police officer will begin with all applications to be received by the end of January. Councilor Carey asked about if the police academy has been scheduled and Chief Caldera believes that there will be a class in February or March. City Recorder thanked Councilor Sells on her service to the City of Pilot Rock and read the plaque that she will be receiving.

City Hall:

1. Updated medical fees in all employee files
2. Provided reports requested by auditors (will be completed this week)
3. Continued updating new website
4. Provided training for new online bill pay
5. Attended Lagoon Construction meeting
6. Began preparations for end of year
7. Provided training for new website – currently 3 users are authorized to update website. Officer Badal will be responsible for updating Police and Fire Departments. Renata Wart will be updating Chamber of Commerce and Wanda Young will be uploading City newsletters

CITY OF PILOT ROCK

8. Processed disbursement #19 for lagoon project
9. Processed application documents for payment number 19, disbursement #20 for lagoon project
10. Processed election results – contacted person with most write-in votes. He accepted position.
11. Processed disbursement #9 for Housing Rehabilitation project

Police Department: December 1

1. Investigated a domestic violence call and one male was arrested for Assault IV and Menacing, he was lodged.
2. There was a dispute between the ownership of a vehicle and the harvesting of marijuana plants.
3. A male was arrested on an Umatilla County warrant and lodged in jail
4. Another male was arrested on a Pendleton Municipal Court warrant and lodged.
5. An adult male was arrested for DUII – Controlled Substance.
6. A semi-truck was stopped that had been involved in a hit and run crash in Pendleton.
7. Assisted CTUIR on a record's check for a potential employee.
8. Did a funeral escort for a family from Pilot Rock.
9. Dealt with some Covid-19 related questions about an upcoming event. They were advised of the Governor Brown's Executive Order which prohibits large gatherings.
10. Discussions have been with a company that supplies drug boxes to police departments for unused medications.
11. Met with school administrative staff dealing with issues regarding school safety.
12. Talked with a fourteen-year-old about being harassed when he walked to his work from school
13. Chief has been corresponding with a man who is wanting to move to Pilot Rock who has a lengthy criminal history.

December 15

1. Office of US Personnel Management requests three records checks.
2. Researched a report for the Claims Record Unit on LexisNexis.
3. Report of a fight between two males in a downtown parking lot.
4. An owner of a car left his keys in the vehicle and it was stolen by two juveniles and an adult. All three were taken into custody.
5. Report of suspects using drugs who were trespassing at a home.
6. Received a report of an intoxicated driver coming through town. The vehicle was stopped, but the driver wasn't impaired.
7. Report of a person pointing a crossbow at someone.
8. Chief completed the background investigation on the police officer applicant. About a week later, the candidate called the Chief and said that he was no longer interested in the position. The hiring process will start all over again.
9. Investigated a hit and run case where an elderly woman hit a power pole and then left the scene.
10. Assisted Pendleton PD on a runaway complaint.

Public Works

1. Completed concrete work for both walk bridges (City Park & 2nd Street)
2. Installed walk bridge at City Park
3. Installed walk bridge at 2nd Street
4. Concrete is complete for the year
5. Scheduled repairs on both lift stations

CITY OF PILOT ROCK

6. Cascade Gas has encountered solid rock which is slowing down project
7. Sewer main repair in process
8. Attended Lagoon Construction meeting
9. Repaired gap next to sidewalk in alleyway off Alder

H. CONSENT CALENDAR

Bills \$382,247.49

I. COUNCIL COMMENTS

Councilor Doherty asked about the two Public Works employees that are still on payroll and wanted to know their status. Steve Draper explains that they were used for concrete work and walk bridge placement due to the flood in May and will be completed by the end of the week. One of the employees will be returning in the spring for final clean-up. Councilor Young thanks Public Works for all the hard work that has been completed from the flooding. Councilor Sells thanks everyone and she has enjoyed her term as City Councilor. Councilor Evoniuk asked about the alley behind Main Street and Steve explains that Cascade gas has been repairing a gas main at the bridge.

K. EXECUTIVE SESSION – NONE

L. ADJOURNMENT

Councilor Carey made motion to adjourn and Councilor Doherty seconded. All present voted yes, and the meeting was adjourned.

The meeting was adjourned at 6:41pm

APPROVED _____
Virginia Carnes, Mayor

ATTEST _____
Teri Bacus, City Recorder