

City Of Pilot Rock  
Part-time Utility Worker  
Job Description  
February 2024

## **PART-TIME UTILITY WORKER**

### **GENERAL STATEMENT OF DUTIES:**

The part-time maintenance worker shall perform a variety of tasks in the maintenance and repair of city facilities such as streets, water systems, sewers, solid waste disposal, buildings and parks and do related work as required. Must be able to operate light equipment in the maintenance of City facilities which are largely repetitious in nature. This worker is under close supervision of the Public Works Director or full-time maintenance worker.

### **SUPERVISION RECEIVED:**

The part-time maintenance worker shall be assigned work details and review work in progress or upon completion for conformance to quality and standards. Supervision of others is not required in this position.

### **DUTIES:**

1. Water, mow and trim lawns, hedges, bushes and trees in the park and on city streets and all city owned property.
2. Cleaning and sweeping the streets
3. Picking up trash and litter
4. Repair and read water meters
5. Exercise water valves and fire hydrants
6. Painting
7. Assist with asphalt work
8. Assist with repairs or demolition
9. Spraying right of ways

### **JOB REQUIREMENTS:**

Knowledge, skills and ability: Working knowledge of safe operation of power equipment, including light tractors, mixers, loaders, mowers, etc; working knowledge of tools, methods and materials used in streets, water and sewer construction and maintenance; ability to skillfully and safely operate the particular type of equipment assigned; perform skilled maintenance and construction work; follow oral and written instructions; keep simple operating records; work cooperatively with others. Good physical condition is necessary for strenuous tasks outside in all types of weather.

### **EXPERIENCE AND TRAINING:**

Experience in custodial or maintenance work; High School Diploma/GED, the ability to read/write and math skills to compute formulas. Employees will be required to train for certification in wastewater treatment and collections, Water Distributions operator, CDL, Confined Space.