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# CITY OF PILOT ROCK

Council Meeting  
January 3, 2022, 6:00 PM

## A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Randy Gawith** at 6:00 PM. Council members present were **Councilor Raymond Doherty, Councilor Tegan Kaneaster, Councilor Derek Turner, Councilor Vernon Sandy, Councilor Rhonda Lazinka and Councilor Tiffany Schademan.** Department Heads present were **City Recorder Teri Bacus and Public Works Director Steve Draper.** **Chief of Police William Caldera was absent, and Officer Daniel Badal attended.** **Citizens present were Ray Bacus, and Jimmy Doherty. Amanda Dow was also present.**

## B. INVOCATION

Pastor Clint Markle gave the invocation.

## C. PLEDGE OF ALLEGIANCE

## D. APPEARANCE OF INTERESTED CITIZENS - NONE

## E. PRESENTATIONS

Newly elected officials, Mayor Randy Gawith, Councilor Tegan Kaneaster, Councilor Rhonda Lazinka and Councilor Tiffany Schademan took the oath of office and were sworn in by the City Recorder.

## F. ACTION ITEMS

**F-1 Appoint Council President** – The Pilot Rock City Charter requires that at the first meeting of each year, the council must elect a president from its membership. **Councilor Turner made a motion to nominate Councilor Doherty as Council President and Councilor Doherty accepted the nomination. Councilor Tegan Kaneaster seconded. Councilor Sandy made a motion to close nominations and Councilor Lazinka seconded. Councilor Kaneaster voted yes, Councilor Doherty voted yes, Councilor Lazinka voted yes, Councilor Sandy and Councilor Schademan voted yes. Motion carried: 6 Yes – 0 No**

**F-2 Manufactured Home Storage** – City Recorder explains that Jimmy Doherty owns a vacant lot on 6<sup>th</sup> Street that is not prepared for placement of a manufactured home. He is requesting to store the home on property that he owns in an industrial zone. Pilot Rock Municipal Code (PRMC) 18.45.010 references PRMC 18.40.010 to address storage uses not listed. PRMC 10.40.010 does not address storage of a manufactured home. Since the home will not be used, the conditional use process does not apply. PRMC 18.40.020 (3) states that other uses are allowed provided, that it has the approval of the planning commission which is the City Council. Councilor Sandy asked about the amount of time it will take to prepare the vacant lot for the home placement. **Councilor Doherty declares a conflict of interest and abstains from discussion and voting.** There was discussion on the amount of time to prepare the lot. Jimmy explains the process of moving the

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home to the property and what is needed to prepare the vacant lot. Councilor Sandy states he does not have a problem with it and recommends a time limit. There was further discussion on the vacant lot. **Councilor Schademan made a motion that we approve the request with the condition of nine months and if you need longer, come back and ask Council for an extension.** City Recorder requests a date. **Councilor Schademan answers nine months from today, September 30, 2023. Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Turner voted yes, and Councilor Lazinka voted yes. Councilor Doherty did not vote. Motion carried: 5 Yes – 0 No**

**G-1 Department Head Report** – City Recorder states that the police officer position will be advertised again. The public works director position will also be advertised.

City Hall:

1. Completed routine updates on reader board
2. Routine updates on city website
3. Completed December 6, 2022, City Council meeting minutes
4. Prepared Council packets
5. Processed payroll and payroll liabilities
6. Completed quarterly federal and state tax reports
7. Provided support to auditor. Audit complete & will be provided to Council on 1/17/23
8. Provided several notary services
9. Industrial property partition received.

Police Department:

1. Reviewed the new standards of Conduct and Discipline put out by the Oregon Secretary of State.
2. Reviewed legal updates published by the police academy.
3. Took part in an MDT meeting with DHS – Child Welfare.
4. Sent a case report for a child abuse investigation at the request of DHS.
5. The department is up to date on CPR and First Aid certifications until February of 2024.
6. Seized suspected drugs from a downtown business which had been left behind by a customer.
7. Completed a 2022 Census of State and Local Law Enforcement survey for the Bureau of Justice.
8. Received a trespass complaint.
9. Responded to a traffic hazard on SW Birch St.
10. Provided security at several basketball games.
11. Received a report of a dangerous weapon found in a Fed Ex truck.
12. Several vehicles were egged during the night.
13. Received a driving complaint where one vehicle was seen speeding, which hit and killed a cat.
14. Tagged an abandoned vehicle.
15. Report of a dog being left outside in the cold weather.
16. Assisted school administrative staff in contacting a student that hadn't been to school for 10-days.
17. Report of a loose dog at a downtown business.
18. Report of a 14-year-old that ran away from home. He was located a short time after the report.
19. Received a report of vehicles driving carelessly on the ice.
20. Officer participated in a lock down drill.
21. Assisted Parole and Probation officers in locating an address for one of their parolees.
22. Assisted a citizen with questions about a no contact order.

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23. Contacted a citizen about moving an abandoned car from the city right of way.
24. Assisted a mortgage company in getting an individual trespassed from the property they were managing.
25. Responded to a loud music complaint.
26. Expunged three juvenile records for the Umatilla Co. Juvenile Dept.
27. Provided security for several basketball games.
28. Did a welfare check on a woman who was reportedly being held against her will. The report was unfounded.
29. Received a DHS cross report about an eleven-year-old contemplating suicide.
30. Received a report of neglect of three children.
31. Received a report of a confused elderly man who was looking for his son.
32. Received a driving complaint for excessive speed in a residential neighborhood.
33. Lodged a dog in the pound until the owner could come and claim it.
34. Report of a dumpster being tipped over by several juveniles.
35. Escorted and provided traffic direction for the Christmas Parade.
36. Cited a juvenile for Disorderly Conduct for choking another student.
37. Contacted a boy about searching for inappropriate things on the internet.
38. Provided help for a fire drill at the high school.
39. Stopped an adult male for speed racing.
40. Assisted DHS – Child Welfare on an investigation involving a juvenile.
41. Officer attended the Christmas Concert at the high school.
42. Assisted the Department of Justice with a report request.
43. Assisted Pendleton PD with a theft case.
44. Received a report of a burglary of a storage shed where miscellaneous tools were stolen.
45. Report of a bb gun being shot out of a vehicle on Highway 395. The responsible person was a juvenile and he had been shooting a cap gun out of the window.
46. Contacted a citizen about a parking issue.
47. Cited a driver for No Operator's License.
48. Received a complaint of someone burning garbage.
49. Report of an eleven-year-old making suicidal statements.
50. The police department delivered Christmas presents for the high school to those in need.
51. Report of a tenant having safety concerns at her apartment.
52. Received a driving complaint on Main St.
53. Report of a trespasser at a downtown business.
54. Returned some lost mail to the addressee.
55. Assisted a disabled motorist who spun out on Highway 395.
56. Did records check for CTUIR – Wildhorse on a prospective employee.
57. Fulfilled records check for DHS – Child Welfare.
58. Investigated an unattended death.
59. Assisted Pioneer Chapel in Pendleton with the transfer of property.
60. Worked with a mortgage company on the clean-up of properties in the city.
61. Received a report about a dog being left outside in the cold weather on a short leash.
62. Took care of a civil matter over the rightful possession of a motor vehicle.

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63. Report of a suspicious person walking up on someone's porch that was captured by a home surveillance camera.
64. Received a house check request.
65. Report sent to DPSST regarding certification of a private security officer.
66. Completed a juvenile expungement request for the Umatilla County Juvenile Department.
67. Responded to the report of a power line down.
68. Handled two traffic hazard incidents.
69. Looking into a litter complaint.
70. Report of a civil matter regarding an eviction.
71. Completed 20 business checks
72. Did 21 area checks.
73. Completed 22 house checks.

### Public Works

1. Continuing closure on old lagoon. Acreage reduced from 600 to 250
2. Parks closed for winter
3. Scheduled removal of Christmas decorations
4. Repairs on equipment
5. Working on design for new senior center
6. Industrial Park easement running north and south completed
7. Tim on vacation returning 1<sup>st</sup> week January
8. Sewer lift station #2, placed order on all material to upgrade. Materials expected to arrive mid-January. Contractors scheduled after materials are received.
9. Industrial property buyer has opted to open title and escrow. The city will not be paying any of the fees for this service.

## H. CONSENT CALENDAR

**Councilor Doherty made a motion to approve the consent calendar and Councilor Kaneaster seconded. Councilor Lazinka voted yes, Councilor Sandy voted yes, Councilor Schademan voted yes, and Councilor Turner voted yes. Motion carried: 6 Yes – 0 No**

Bills \$43,901.52

## I. COUNCIL COMMENTS

Councilor Doherty requests an update on the old lagoons. Public Works Director states that required samples will be taken in February or March. All the equipment has been scheduled and all permits are in place. The process of spreading and using a separator was discussed. Councilor Doherty asks how long the permits are good for and they are valid until the end of 2023. The remaining amount of sludge was also discussed.

Councilor Sandy discussed having Public Works Director assist with decommissioning the old lagoon after he retires. Councilor Schademan states that she is glad to be here.

Councilor Turner welcomes the new Councilors. He requests that the curb near the bridge be painted yellow due to an elderly citizen tripping on it and falling. Mayor Gawith welcomed new Councilors.

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### K. EXECUTIVE SESSION - NONE

### L. ADJOURNMENT

**Councilor Turner made a motion to adjourn, and Councilor Doherty seconded. Councilor Sandy voted yes, Councilor Kaneaster voted yes, Councilor Lazinka voted yes, and Councilor Schademan voted yes. Motion carried: 6 Yes – 0 No**

Mayor Randy Gawith adjourned the meeting at 6:28 pm.

APPROVED \_\_\_\_\_  
Randy Gawith, Mayor

ATTEST \_\_\_\_\_  
Teri Bacus, City Recorder