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# CITY OF PILOT ROCK

Council Meeting  
May 2, 2023, 6:00 PM

## A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Council President Raymond Doherty** at 6:00 PM. **Mayor Randy Gawith** was absent. Council members present were **Councilor Rhonda Lazinka, Councilor Derek Turner, Councilor Tiffany Schademan and Councilor Vern Sandy. Councilor Tegan Kaneaster was absent.** Department Heads present were **City Recorder Teri Bacus, Public Works Director Tim Britain and Chief of Police William Caldera.** **Corporal Daniel Badal from the Police Department also attended. Citizens that attended were Ray Bacus, Jimmy Doherty, and Jenn Mespelt.**

## B. INVOCATION

Pastor Harley Jeffers gave the invocation.

## C. PLEDGE OF ALLEGIANCE

## D. APPEARANCE OF INTERESTED CITIZENS

## E. PRESENTATIONS - NONE

## F. ACTION ITEMS

**F-1 Community Clean-up Day – Councilor Doherty declares a conflict of interest and recuses himself from discussion.** City Recorder explains that the city has an agreement with Eastern Oregon Waste Management (EOWM). The agreement states that “EOWM will supply four 20-yard dumpsters not compacted for the annual spring cleanup at no cost to the city. She states that the spring community clean-up day is scheduled for May 12 and 13, 2023. Owner Jimmy Doherty provides a summary on how previous cleanup events were coordinated. He explains where and when the dumpster will be placed. There was discussion about thrift items at a local empty building. This event is for two days instead of previous years being only one day and Jimmy is requesting that the city provide two extra dumpsters. If they are not used, no payment will be required. City Recorder suggests that we have six dumpsters at the site and have another delivered to the building. Jimmy would like to put four and switch out as they become full. Filling the containers and compacting were discussed. **Councilor Turner made a motion to approve three extra dumpsters for community cleanup day and Councilor Lazinka seconded. Councilor Schademan voted yes, and Councilor Sandy voted yes. Motion carried: 4 Yes – 0 No**

**F-2 First Reading Ordinance #597 Dangerous Dog –** City Recorder presents Ordinance #597 and reads the ordinance in title only. No public comments were made. **Councilor Turner made a motion to approve the**

## CITY OF PILOT ROCK

**first reading of Dangerous Dog Ordinance #597 and Councilor Schademan seconded. Councilor Lazinka voted yes, and Councilor Sandy voted yes. Motion carried: 4 Yes – 0 No**

**F-3 Information Technology (IT) Agreement** – Chief Caldera explains that the city has been using InterMountain ESD for IT services and they will no longer be servicing municipalities beginning July 1, 2023. He contacted Umatilla County, but they explained that they do not have the resources and are unable to provide the service. The only other option is the City of Hermiston, and he presents an agreement for IT services. The City of Hermiston is also providing services to several other municipalities in eastern Oregon including the City of Pendleton. The cost is significantly more but there are no other options. The agreement is for three years with two optional three-year renewal options. The cost is \$960 monthly which is \$11,520.00 annually but they do have the certifications needed to work on the Police Departments computers. The cost and the services offered were discussed. **Councilor Turner made a motion to approve the IT agreement with the City of Hermiston and Councilor Sandy seconded. Councilor Lazinka voted yes, and Councilor Schademan voted yes. Motion Carried: 4 Yes – 0 No**

**F-4 Award Bid for Cherry Street Paving Project** – Public Works Director explains that request for bids were sent out and three bids were received for the Cherry Street paving project. The bid received from Central Washington Asphalt was considerably lower and it was discovered that they had miscalculated measurements. Therefore, a letter was sent to them explaining that their bid had been rejected. The other two bids were from American Rock in the amount of \$220,675.00 and Granite which was \$254,000.00. He is recommending that American Rock should be awarded the bid due to their bid being lower. City Recorder explains that the city applied for a grant through the Small City Allotment program and was approved. The Oregon Department of Transportation will be awarding the city \$250,000 specifically for this project. Details of the paving and the amount of time it will take were discussed. **Councilor Sandy made a motion to approve awarding the bid to American Rock and Councilor Turner seconded. Councilor Schademan voted yes, and Councilor Lazinka voted yes. Motion carried: 4 – Yes 0 – No**

**G-1 Department Head Report** – Chief Caldera discusses selling the old police vehicles and the process involved. Councilor Doherty asks about the 80 foot right of way at the industrial property. The Public Works Director explains that the survey has been completed. City Recorder discussed the budget committee date and time.

City Hall:

1. Complete routine updates on reader board
2. Routine updates on city website
3. Completed April 4, 2023, City Council meeting minutes.
4. Coordinated interview board for Utility Worker position
5. Processed payroll
6. Assisted several citizens with planning questions
7. Coordinated community cleanup day with Downtown Association
8. Drafted response letter to Curry's per their request
9. Provided design plans and measurements to Public Works to submit to Building Codes Division

## CITY OF PILOT ROCK

10. Received notification that the Dept of Energy grant award for solar project will be announced 5/15
11. Cleaning contractor resigned. Hired new contractor and she will begin the first week of May
12. Continued research on FY24 budget

### Police Department:

1. Completed a records request for DHS – Child Welfare.
2. Identified a suspicious male early one morning wandering around a neighborhood.
3. Forwarded a crash report to the Oregon Department of Transportation.
4. Sent multiple reports to an attorney for an upcoming civil court case.
5. Submitted a use of force report to the Law Enforcement Enterprise Portal.
6. Removed a traffic hazard on NW Cedar St.
7. Assisted on a medical call.
8. Received a report of a mother who drives high on methamphetamine with her two children in the car.
9. Contacted a male who threatened to hang himself with an electrical cord.
10. Interviewed a twelve-year old who wanted to kill her brother and mother.
11. Report of a male trespassing on private property.
12. Assisted a Fed Ex driver who broke down.
13. Received a complaint about a person who was driving around town while his driving privileges were suspended.
14. Some property was turned over to the police department consisting of an I-pad and headphones, which were found near the high school.
15. Warned a man who was under the influence of drugs about the misuse of 911.
16. Testified in court on a civil case dealing with the parental custody of two children.
17. Received a report of a theft of firewood.
18. Investigated a code violation regarding household garbage that was blowing around in a resident's yard.
19. Located a dog running at large. The owner will be cited upon next contact.
20. Contacted a resident about not obtaining a development permit prior to rebuilding her home.
21. Contacted a landlord about not keeping the appearance of his apartment complex up to city code standards.
22. Took care of a parking complaint on NE Elm St.
23. Patrolled the Bike Pit for their racing event.
24. Investigated a hit and run on SE Elm St.
25. Contacted two transients who were blocking a downtown sidewalk.
26. Received a report of a hit and run that may have occurred outside the city. A report taken for insurance purposes for the victim.
27. Took care of a civil issue involving an eviction.
28. Mediated an exchange of personal property between a landlord and a tenant.
29. Contacted two children playing too close to the edge of E. Birch Creek, with the water running high. The father of the children was contacted.
30. Officer was involved in a pursuit with an ATV. The operator was arrested on numerous charges and lodged in jail.
31. Assisted the fire department on two illegal burning complaints.
32. Assisted Pendleton PD with a criminal investigation.

## CITY OF PILOT ROCK

33. Investigated a fraud where there was an exchange of money that defrauded the victim.
34. Responded to a person burning household garbage.
35. Received a report of cats jumping on someone's car causing scratches in the paint.
36. Received a report of a trespass on SW Cedar St.
37. Investigated an unattended death.
38. Responded to a domestic that occurred between two intoxicated people.
39. Assisted OSP on a traffic stop.
40. Received a report of yelling and a disturbance on SW Birch Pl.
41. Received a report of a motorist experiencing a possible medical episode.
42. Report of an individual experiencing a mental health crisis. The person was taken to St. Anthony Hospital for a mental health evaluation.
43. Investigated some suspicious activity between two neighbors.
44. Received a report of a prowler.
45. Assisted school staff with a student who was misbehaving.
46. Assisted the high school principal with a disrespectful student.
47. Report of an individual entering an unlocked car and taking money.
48. Assisted a disabled motorist.
49. Received a complaint of a dog being muzzled regularly.
50. Located a dog running at large, but it couldn't be caught.
51. Participated in an interview board for the open public works position.
52. Did a record check from DHS – Child Welfare
53. Investigated an ex-boyfriend making threats to his ex-girlfriend.
54. Held a Drug Take Back event on April 22<sup>nd</sup>, 2023.
55. Located four dogs running at large, the owner was contacted.
56. Received a 911 hang up call from baseball-field.
57. Report of a dog locked up in a vehicle with the windows up.
58. Assisted Pendleton PD with contacting a local resident about a case.
59. Report of vandalism to the park bathrooms.
60. Assisted high school staff in locating a student who had walked out of a classroom. He was found hiding in one of the bathrooms.
61. Assisted high school staff in checking on the welfare of some children who just moved into town.
62. Did a record check for the Department of Corrections on a prospective correctional officer.
63. Received a report of two pit bulls running at large on SW Cedar St.

### Public Works

1. Steve and Tim attended the Eastern Oregon Operators conference
2. City park is open for the season
3. Weed control at new lagoon
4. Mowing right of ways around the city
5. Continued research on water master plan
6. Continued work on Senior Center project
7. Completed locates around town
8. Continued work on Cherry Street project
9. Placed three new trash cans

## CITY OF PILOT ROCK

10. Repaired vandalism at city park. Broken lights, plastic bags in toilets and stacked tables

### H. CONSENT CALENDAR

**Councilor Turner made a motion to approve the consent calendar and Councilor Sandy seconded. Councilor Lazinka voted yes, and Councilor Schademan voted yes. Motion carried: 4 Yes – 0 No**

Bills \$55,922.39

### I. COUNCIL COMMENTS

Councilor Sandy asks about the burned down house on 2<sup>nd</sup> street and there was discussion on how to clean up the property. Chief Caldera explains that the property is currently owned by two banks on the east coast, and he is unable to obtain any assistance from them. **Councilor Sandy made a motion to obtain the necessary funds and equipment to clear the debris on the property and Councilor Lazinka seconded. Councilor Turner voted yes, and Councilor Schademan voted yes. Motion Carried: 4 Yes – 0 No**

Councilor Schademan shares her experience at the League of Oregon Cities conference that she attended last week.

### K. EXECUTIVE SESSION - None

### L. ADJOURNMENT

**Councilor Turner made a motion to adjourn, and Councilor Schademan seconded. Councilor Lazinka voted yes, and Councilor Sandy voted yes. Motion carried: 4 Yes – 0 No**

Mayor Randy Gawith adjourned the meeting at 6:55 pm.

APPROVED \_\_\_\_\_  
Randy Gawith, Mayor

ATTEST \_\_\_\_\_  
Teri Bacus, City Recorder