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# CITY OF PILOT ROCK

Council Meeting  
March 7, 2023, 6:00 PM

## A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Randy Gawith** at 6:00 PM. Council members present were **Councilor Raymond Doherty, Councilor Tegan Kaneaster, Councilor Vern Sandy, Councilor Rhonda Lazinka, Councilor Derek Turner and Councilor Tiffany Schademan.** Department Heads present were **City Recorder Teri Bacus. Public Works Director Steve Draper and Chief of Police William Caldera were absent. Corporal Daniel Badal attended. Citizens that attended were Ray Bacus.**

## B. INVOCATION

Pastor Mike Markle gave the invocation.

## C. PLEDGE OF ALLEGIANCE

## D. APPEARANCE OF INTERESTED CITIZENS

## E. PRESENTATIONS

## F. ACTION ITEMS

**F-1 Ordinance No. 595 Granting Franchise to Windwave Technologies Inc** – City Recorder presented Ordinance No. 595 which grants a franchise to Windwave Technologies, Inc. **Councilor Doherty made a motion to approve resolution no. 694 and Councilor Sandy seconded. Councilor Lazinka voted yes, Councilor Kaneaster voted yes, and Councilor Schademan voted yes. Motion carried: 5 Yes – 0 No**

**F-2 Ordinance No. 596 Granting Franchise to Inland Development Corporation** – City Recorder presented Ordinance No 596 which grants a franchise to Inland Development Corporation. **Councilor Sandy made a motion to approve resolution no. 695 and Councilor Lazinka seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, and Councilor Schademan voted yes. Motion carried: 5 Yes – 0 No**

**F-3 Employee Vacation Request** – City Recorder presented a vacation request for April 2023. **Councilor Lazinka made a motion to approve resolution no. 696 and Councilor Sandy seconded. Councilor Doherty voted yes, Councilor Schademan voted yes, and Councilor Kaneaster voted yes. Motion Carried: 5 Yes – 0 No**

## G-1 Department Head Report –

March 7, 2023

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## City Hall:

1. Completed routine updates on reader board
1. Routine updates on city website
2. Completed January 17, 2022, City Council meeting minutes.
3. Processed escrow documents for industrial property purchase.
4. Complete July – September end of month reconciliation.
5. Provided several notary services
6. Completed newsletter articles
7. Received update on solar project. Currently working on construction funding.
8. Continued research for updating employee handbook
9. Research for cybersecurity policy.
10. Research for new IT company
11. Met with Anderson Perry to update water project phase II
12. Updated water connection resolution
13. Updated water rates resolution
14. Updated towing agreement

## Police Department: February 7, 2023

1. Applications for police officer position open until February 10<sup>th</sup>, 2023.
2. Report of a missing elementary student who was later found.
3. Report of an abandoned flatbed utility trailer, which was tagged for removal.
4. Provided security at several basketball games.
5. Officer assisted OSP on two traffic stops.
6. Handled three dog complaints.
7. St. Anthony Hospital requested a welfare check on two children that had been missing their doctor's appointments. The parent was contacted about the concerns of the hospital.
8. Report of a dog that injured a feral cat.
9. Contacted owners of four abandoned vehicles and advised each one to get them moved.
10. Took a report of a high school student putting his fist through some dry wall.
11. Report of a tire being damaged on a travel trailer.
12. Contacted a male walking along the highway in dark clothing that denied any assistance.
13. Report of a five-year-old that witnessed his parents get into a domestic disturbance.
14. Submitted requested reports to DHS – Child Welfare.
15. Fulfilled two record requests for the Department of Defense.
16. A citizen requested assistance with a civil matter dealing with tax forms. She was referred to the proper authorities.
17. Assisted DHS - Child Welfare on a home visit.
18. Ordered new flags for Veteran's Park.
19. Daily training bulletins were approved and issued.
20. Attended municipal court for security.
21. Compiled the 2022 patrol statistics for the city council.
22. Submitted a job listing for the police officer position on the Oregon Police Job website.
23. Received a report that parents were using drugs with children present.

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24. Our agency was recognized by our policy vendor as obtaining the gold standard based on the department's performance level for 2022.
  25. Assisted the fire department on two medical calls.
  26. Forwarded a sex abuse report to DHS – Child Welfare.
  27. Received a report of a five-year-old being sexually abused by her father.
  28. Reviewed legal updates from the Oregon Court of Appeals on recent case decisions made by the court.
  29. Compiled the police activity log for the upcoming community newsletter.
  30. Received a report of a stolen pickup from Pendleton that was last seen in Pilot Rock.
  31. Provided security at a basketball game and homecoming activities afterwards.
  32. Received information on someone residing in town that has a warrant.
  33. Assisted Pendleton PD on a hit and run case.
  34. Assisted the schools on a fire alarm drill.
  35. Officer was called to the high school about a student leaving a vape pen in the bathroom so he could charge it.
  36. Promoted Officer BADAL to Corporal.
  37. Registered Corporal BADAL for a three-day training session in Pendleton.
  38. Updated the department's Use of Force policy.
  39. Responded to a disturbance with multiple people involved.
  40. Fulfilled four record requests for the Department of Corrections.
  41. Working on code violations as time allows based on the criminal investigations that are being done.
  42. Report of a carbon monoxide alarm going off. The owner was contacted and shut the alarm off.
  43. Community Counseling Services (CCS) requested information on a past employee.
  44. Responded to a disturbance involving a male refusing to get out of a vehicle.
  45. Tagged an abandoned vehicle for removal.
  46. Report of a hang-up 911 call. The source was not located.
  47. Report of a theft of tools from a shop.
  48. Assisted DHS – Child Welfare on a mother who was using methamphetamine.
  49. Investigated an illegal burn.
  50. Report of a student that quit attending school. The guardian was contacted and advised of legal consequences if the child continued to miss classes.
  51. Working a code violation involving a substantial amount of junk piling up around a residence. The owner was contacted and advised of the consequences if his property was not brought into compliance.
  52. Report of a scam where a resident lost \$800.
  53. Received a report of a sex offender babysitting children.
  54. Took a male into custody on a mental hold.
  55. Report of a driving complaint involving an intoxicated driver.
  56. Mediated a disagreement between parents about visitation of their children.
  57. Report of a domestic involving a man and woman arguing over their son.
  58. Report of an emotional female who was found sitting next to the side of the road.
  59. A female had a complaint about being trespassed from a local business. She was referred to the store's Corporate Office.
  60. Completed 17 house checks, 13 area checks and 13 business checks.
- Police Department February 21, 2023
1. Did a records request for the Department of Defense.

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2. Imported several body camera videos dealing with citizen contacts.
3. Received a house check request from a resident, concerning drug offenders hanging out at her home.
4. Investigated two trespass complaints from a local business.
5. Responded to a report of a female being held against her will. The call was deemed to be unfounded.
6. Assisted DHS on the report of a child being physically abused by his mother.
7. Contacted a local resident about having several abandoned cars in front of his residence. The owner said he would have them moved in two weeks.
8. Did a record check for the FBI – NICS on a military applicant.
9. Responded to a complaint of a female who reported that people wanted to kill her.
10. Report of a 92-year-old male who hadn't been seen for several days.
11. Did a record check on a prospective volunteer firefighter.
12. A female was cited for Harassment after creating a disturbance.
13. Assisted on a medical call.
14. Mediated an argument over an easement between two neighbors.
15. Secured the front door to a residence after a neighbor reported it open. The homeowner was advised.
16. Received a report of a suspicious vehicle showing up at night at a vacant house.
17. Towed two abandoned cars.
18. Assisted a citizen with questions regarding license plates issued to her by DMV.
19. Took a report of missing cats on SW Birch St.
20. Report of someone dumping concrete and asphalt on private property.
21. Received a report of an attempted fraud at Family Dollar.
22. Provided security at several basketball games.
23. Report of a trespass at a local business.
24. Assisted Pendleton PD on serving a probable cause affidavit.
25. Responded to a domestic violence.
26. Report of barking dogs, the owner was contacted.
27. Report of a suspicious person harassing other people.
28. Responded to a civil complaint over money.
29. Assisted an individual needing information on his criminal record.
30. Received a DHS – Child Welfare report about a child who was being given substances to help him sleep at night.
31. Received a DHS – Child Welfare cross report about a baby being born with THC in its system. The mother admitted to using marijuana during her pregnancy for anxiety.
32. Assisted staff at the high school with a lockdown drill.
33. Handled a parking complaint on SW Cedar St.
34. Did a welfare check on an elderly female who hadn't been seen or heard from for three days. The female was found to be o.k.
35. Assisted school administrative staff after a twelve-year old made threatening comments.
36. Handled 2 dog complaints, 13 area checks, 5 building checks and 13 house checks.

### Public Works

1. Continuing closure on old lagoon. Acreage reduced from 600 to 250
2. Parks closed for winter
3. Repairs on equipment continued

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4. Working on design for new senior center
5. Some materials have been received for sewer lift station #2. Started rehab work with contractor beginning 2/15/23.
6. Industrial property escrow is complete, and proceeds received.
7. Negotiating agreement with Idaho power for 3 year lease to store materials.
8. Began process of updating plans for water project phase II.
9. Sanitary survey completed with Oregon Health Authority Water Dept.

### H. CONSENT CALENDAR

**Councilor Doherty made a motion to approve the consent calendar and Councilor Kaneaster seconded. Councilor Lazinka voted yes, Councilor Schademan voted yes, and Councilor Sandy voted yes. Motion carried: 5 Yes – 0 No**

Bills \$9,329.89

### I. COUNCIL COMMENTS

Councilor Lazinka discussed the 4-way stop sign intersection on Cherry next to the High School. She wanted to know if a solar lighted sign was possible. Chief of Police explained that lighted stop signs are usually installed for intersections that have a history of accidents. This intersection has not had any incidents. Councilor Schademan asked about the progress of the new Senior Center project. City Recorder explained that the design has been completed, some changes were made and drawings are being updated. The design will go to the engineer for finalization. He will submit the plans to the State's Building Codes Division for approval. City Recorder will bring the updated design to the next City Council meeting. Councilor Sandy thanked Corporal Badal for his service and is glad to see him being recognized.

### K. EXECUTIVE SESSION - NONE

### L. ADJOURNMENT

**Councilor Schademan made a motion to adjourn, and Councilor Lazinka seconded. Councilor Kaneaster voted yes, Councilor Doherty voted yes, and Councilor Sandy voted yes. Motion carried: 5 Yes – 0 No**

Mayor Randy Gawith adjourned the meeting at 6:35 pm.

APPROVED \_\_\_\_\_  
Randy Gawith, Mayor

ATTEST \_\_\_\_\_

# CITY OF PILOT ROCK

Teri Bacus, City Recorder