
CITY OF PILOT ROCK

Council Meeting
October 18, 2022, 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Randy Gawith** at 6:00 PM. Council members present were **Councilor Raymond Doherty, Councilor Tegan Kaneaster, Councilor Derek Turner and Councilor Vernon Sandy. Councilor Aliina Kirby and Councilor Paula Evoniuk attended via phone conferencing.** Department Heads present were **Chief William Caldera, City Recorder Teri Bacus and Public Works Director Steve Draper. Officer Daniel Badal also attended. Citizens present were Ray Bacus, Tiffany Schademan, Rhonda Lazinka, Jim Hatley, Larry Curry and Cindy Curry. Scott Marshall attended via phone conferencing.**

B. INVOCATION

Pastor Harley Jeffers gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

Larry Curry addressed City Council with concerns about the recently opened recreational vehicle park. Larry thanked City Council for allowing him to speak and he introduced himself. He states that he lives next door to the recreational vehicle park, and he has concerns. He requests a copy of this recorded meeting. He apologizes for being out of line and getting upset but would like some questions answered. His first question is “why does this city council allow Mr. Hatley to act like God”? He states that he does not have to follow ordinances and he has a big list of them. He would like to know why Mr. Hatley doesn’t have to follow city ordinances and codes. He states that he has a list and can prove what he is talking about. He continues with he is supposed to submit a plan about his park, and he states language from Pilot Rock municipal code that addresses recreational parks. He states that his plan does not comply with city code. He would like to know why Mr. Hatley is permitted to go on violating city ordinances. Councilor Turner asks when this was done and states that many of the councilors that are sitting right now were not here at the time of the RV Park approval. There was a brief altercation between Larry Curry and Jim Hatley. Pastor Jeffers recommends going through the codes he believes are being violated. Councilor Doherty states point of order, his three minutes are up. Adding Larry Curry to the November 1, 2022 city council agenda was discussed and Larry Curry agrees to re-address council at that time. Citizen Ray Bacus suggests leaving his concerns with City Recorder so that they can be addressed properly at the next meeting. Larry Curry refuses and states that he would be revealing his hand for what he is planning on slamming with them. Councilor Doherty states to get on the agenda for the next meeting and we will cover it all. He continued with it would be a good idea to leave us copies of that, so we know what is going on. Jim Hatley addresses city council with he had an engineer draw his plans up and he submitted the plans as required to the State Building Codes Division. He was required to meet with the RV park representative in Salem, Oregon and they conducted a planning review before approval.

E. PRESENTATIONS – NONE

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F. ACTION ITEMS

F-1 Conditional Use Request Public Hearing – City Recorder presents a conditional use request from the Pilot Rock School District for a new gym at the High School. The property is zoned R-2 Limited Residential Zone which requires a conditional use permit due to the public use of the building. Scott Marshall is the architect representing the project. Pilot Rock Municipal Code for R-2 Limited Residential Zone and conditional uses was provided. A schematic of the new gym was also provided. Scott Marshall describes the gym and the outlying area in detail. Councilor Doherty asks about the location and Scott explains that it will be on the west side. An area will also be demolished to allow room and he further details the location and explains where available parking will be. Councilor Doherty also asks about the staircase and Scott confirms that the old staircase will be demolished, and a new staircase will be constructed with new handrails. Citizen Tiffany Schademan asks if the sidewalk and stairs will be lighted and Scott answers yes. He continues with the lighting will be provided to the existing parking lot and all new sidewalks. The lighting will also not interfere with the surrounding residents. **Councilor Doherty made a motion to approve the conditional use permit and Councilor Turner seconded. Councilor Sandy voted yes, Councilor Kaneaster voted yes, Councilor Kirby voted yes, and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

F-2 Pendleton/Pilot Rock Enterprise Zone Resolution – City Recorder presented resolution #690, Changing the Boundary of the Pendleton/Pilot Rock Enterprise Zone. City Recorder explains the purpose of the enterprise zone is primarily to attract new businesses by waiving tax requirements for a specific period. This encourages businesses to grow and to locate in Oregon. The City of Pilot Rock is a co-sponsor of the zone, and the City of Pendleton is expanding 565 acres. Therefore, it requires approval from the City of Pilot Rock. No areas are affected in the Pilot Rock city limits. A map of the expanded area was provided. **Councilor Turner made a motion to approve resolution number 690 and Councilor Sandy seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, Councilor Kirby voted yes, and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

F-3 Resolution #691 Assigning an Address – City Recorder presents resolution #691 which assigns an address for the new Woodgrain office building. A development permit was submitted for a new office building. City Recorder confirmed that a situs address was never assigned, and the State Building Codes Division requires an address. **Councilor Doherty made a motion to approve the resolution and Councilor Kaneaster seconded, Councilor Kirby voted yes, Councilor Turner voted yes, Councilor Sandy voted yes, and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

F-4 Industrial Property Sale - Public Works Director presents a proposal for the purchase of 12 acres of industrial property for \$120,000. The buyer is a contractor that refurbishes firefighting equipment and has a trucking business. There will be required conditions such as no septic system allowed. State of Oregon Department of Environmental Quality requires connection to the city's sewer system if a sewer main is within 300 feet. He reiterates that there will be no septic system. There was further discussion on how they would connect to

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the sewer system. Another condition is shop building plans require approval from the state and city approval is required for the placement of the shop. They will be required to obtain power from Pacific Power to the water pump for the north well. There is an existing main that was shown to the buyer to tap into. The well is not approved for drinking but can be used for cleaning and toilets. Councilor Doherty suggests that we make it very clear that it is not potable water. PW Steve Draper replies that the language will be stated in the purchase agreement. It will state non-drinkable water and he confirms that the buyer agrees to the conditions. The buyer has 10-12 employees, and they would like to expand after fire season next year. More employees will be hired after the expansion. The buyer is currently located in Hermiston. **Councilor Sandy made a motion to approve the sale of industrial property and Councilor Turner seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, Councilor Kirby voted yes, and Councilor Evoniuk voted yes.**
Motion carried: 6 Yes – 0 No PW Steve Draper reemphasizes the importance of have correct language about the water and sewer conditions.

G-1 Department Head Report – PW Steve Draper provides an update on the water meter pad near Byrnes Oil. Concrete bags were discussed.

City Hall:

1. New reader board is complete and in working order.
2. Completed routine updates on reader board
3. Completed September 20, 2022, City Council meeting minutes
4. Prepared Council packets
5. Routine updates on websites
6. Completed articles for newsletter
7. Submitted technology fee payment to DEQ for flood permit
8. Completed USDA compliance review meeting
9. Reviewed Family Dollar public hearing recording – Alcohol & tobacco sales were not discussed
10. Reviewed Dollar General public hearing recording – Alcohol & tobacco sales were not discussed
11. Processed off premise alcohol license request for Family Dollar
12. Provided access to Fire Department webpage on city website to new fire chief and assistant
13. Processed conditional use request for high school
14. Administrative Assistant received training on locations of infrastructure
15. Processed development permit for new Woodgrain office building
16. Organized & created files for SLFRF funds and County grant funds to comply with auditor standards
17. Downloaded and distributed open enrollment materials for employees
18. Processed payroll
19. Completed payroll quarterly reports to State & Federal agencies
20. Processed off premise alcohol license request for Dollar General
21. Library new computers currently being installed.
22. Assisted employees with CIS open enrollment
23. PERS rates for FY24 received. Increased 1.71% for tier one/two, 2.01% for OPSRP & 2.44% for Police

Police Department: October 4

1. Did a welfare check on a man who was thinking about ending his life due to a death in his family.
2. Received two complaints on a loose Pit Bull. The dog was located and taken to its owner who was cited for letting his dog run at large.

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3. A citizen reported paying a contractor \$2,000 for some roofing work and the individual has not done the work or returned their money.
4. Sent a former police applicant their physical fitness test score for other prospective agencies to use in their hiring processes.
5. Investigated an assault of a female by another female.
6. Assisted high school administrative staff with a 14-year-old who searched for an inappropriate topic on a school computer.
7. A resident was given a warning notice on several code violations. A citation will be issued if the owner doesn't comply.
8. School staff requested assistance regarding a girl who was having issues at school.
9. Attended Pilot Rock Municipal Court to provide security.
10. Report of a motor vehicle crash in the 200 block of SW 2nd St.
11. Report of a theft from City Hall.
12. Officer arrested a resident on a probation warrant and lodged him in jail.
13. Responded to a disturbance where a female was arrested and lodged in jail for Harassment and Disorderly Conduct II.
14. Handled a complaint of a bicyclist riding too close to a person walking a dog.
15. Officer warned a person for unlawfully riding a go-cart on city streets.
16. Assisted the sheriff's department on a telephonic harassment complaint.
17. Report of two pit bulls attacking a small dog.
18. Responded to a domestic violence between an estranged couple.
19. Report of a vehicle crash in front of the Post Office.
20. Assisted Pilot Rock High School administrative staff in contacting a mother that hadn't been sending her child to school for six days.
21. Officer assisted the fire department on a medical call.
22. Report of a screaming female that was having a mental health episode.
23. Provided security for three high school sporting events.
24. Received a complaint about barking dogs.
25. Responded to a trespass complaint at a local business.
26. Responded to a report of two juveniles screaming at one another.
27. Did records check for the fire department on a prospective volunteer.
28. Conducted a death investigation.
29. Investigated a complaint of two 6th grade students sending threatening text messages.
30. Report of suspicious documents found.
31. Assisted the sheriff's department in trying to locate a prowler north of town.
32. Patrolled the Bike Pit races.
33. Assisted Pendleton PD with a theft investigation.
34. Received a complaint about a dog being neglected by its owner.
35. Performed a welfare check on a person possibly suffering from mental health issues.

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1. Received a driving complaint about a go-kart being operated in a careless manner.
2. Report of a domestic violence with a three-year-old being present during the altercation.
3. Assisted the sheriff's department in obtaining video of a crime they were investigating.
4. Performed a welfare check on a thirteen-year-old who was not attending school.

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5. Assisted the fire department in locating a fire.
6. Office assisted the Umatilla Tribal Police Department on a domestic violence call.
7. Officer did security checks for Homecoming events, there were no problems.
8. Responded to a report of domestic violence.
9. Assisted Pendleton PD with a theft investigation.
10. Assisted Umatilla Tribal Police Department on an investigation involving a child and her mother.
11. Assisted a citizen in locating a missing person.
12. Report of a disturbance involving an estranged couple.
13. Report of a harassment involving a reported scam.
14. Report of a twelve-year old boy shoplifting from a business. He was trespassed from the store until he turned 18.
15. A citizen reported a trespass, which was committed by her ex-boyfriend.
16. Assisted the fire department in doing two background checks on prospective volunteers.
17. Assisted OSP in an investigation where an adult male was communicating with a juvenile over Instagram.
18. Assisted DHS – Child Welfare with two records requests.
19. Report of a littering complaint. The person was identified, and charges are pending.
20. Signed an OLCC permit for the Dollar General for the sale of alcohol.
21. Received a report of a missing adult female.
22. Did records check for the Department of Corrections on a prospective employee.
23. Released incident reports to parents regarding their children.
24. Received a report of a possible prowler that occurred 20-hours prior to the person making the report.
25. Report of a 17-year-old who was driving a log truck without a driver's license. The owner of the trucking company to be spoken to about the consequences if he should continue to allow the juvenile to drive.

Public Works

1. Valve exercising and hydrant flushing completed
2. Continuing closure on old lagoon. Acreage reduced from 600 to 250
3. Quarterly sewer samples taken
4. Repairs on water meters
5. Building maintenance on City Park
6. Fabricating new newsletter box for post office
7. Educating staff on turning meters on and off
8. Training on locations of infrastructure
9. Obtaining quotes on #2 lift station rebuild.
10. Hired City of Pendleton for water main valves exercising on 5 valves that cannot be turned manually

H. CONSENT CALENDAR

Councilor Doherty made a motion to approve the consent calendar and Councilor Turner seconded. Councilor Kaneaster voted yes, Councilor Sandy voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No

Bills \$23,336.44

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I. COUNCIL COMMENTS

Mayor Gawith provides an update on a box for donations for the RV dump site. Councilor Doherty requests an update on the old lagoons. PW Steve Draper spoke to a local neighbor with about 200 acres for spreading and he has a screen for removing rocks. Test holes were also completed and there is about 2 inches to be removed. Volume has shrunk considerably. The right of way that will be behind existing lots in the industrial area was discussed.

K. EXECUTIVE SESSION - NONE

L. ADJOURNMENT

**Councilor Turner made a motion to adjourn, and Councilor Doherty seconded. Councilor Kaneaster voted yes, Councilor Sandy voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes.
Motion carried: 6 Yes – 0 No**

Mayor Randy Gawith adjourned the meeting at 6:45 pm.

APPROVED _____
Randy Gawith, Mayor

ATTEST _____
Teri Bacus, City Recorder