
CITY OF PILOT ROCK

Council Meeting
June 7, 2022, 6:00 PM

A. Called to Order

Having a quorum, the Regular Council meeting was called to order by **Mayor Randy Gawith** at 6:00 PM. Council members present were **Councilor Raymond Doherty, Councilor Derek Turner, Councilor Vernon Sandy, and Councilor Paula Evoniuk. Councilor Tegan Kaneaster and Councilor Aliina Kirby attended via phone conferencing.** Department Heads present were **Chief William Caldera, and City Recorder Teri Bacus. No citizens were present.**

B. INVOCATION

Pastor Harley Jeffers gave the invocation

C. PLEDGE OF ALLEGIANCE

D. APPEARANCE OF INTERESTED CITIZENS

Councilor Evoniuk requests to add the topic of a spay/neuter programs for feral cats to the agenda. **Councilor Sandy made a motion to include the topic and Councilor Turner seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No**

E. PRESENTATIONS

F. ACTION ITEMS

F-1 Resolution #687 – Adopting the FY2023 Budget – City Recorder presents resolution #687 to adopt the fiscal year 2022-2023 budget. She explained the purpose of the budget which is to hear citizens' testimony on the approved budget. She provides a summary of each fund including General, Street, Sewer, Water, Economic Development, Community Development Block Grant, Library and the Lagoon Fund. She also describes the uses of Coronavirus State & Local Fiscal Recovery Funds. Umatilla County grant funds are also included in the budget for a new Senior Center and for Birch Creek flood protection and prevention. The Swim Bus Program has shifted to the Pilot Rock School District and if any donations are received by the city for the program, they will be forwarded. Councilor Sandy asks if the budget contains enough funds for a third police officer and City Recorder answers yes. No citizens were present for comment. **Councilor Doherty made a motion to adopt the budget as written and Councilor Turner seconded. Councilor Sandy voted yes, Councilor Evoniuk voted yes, Councilor Kaneaster voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No**

F-2 Resolution #688 Election to Receive State Funds – City Recorder presents a resolution to declare the city's election to receive state revenues which is required by the state. These are funds that come almost entirely from income taxes and are distributed to cities based on population. **Councilor Sandy made a motion to accept**

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resolution #688 as written and Councilor Evoniuk seconded. Councilor Kaneaster voted yes, Councilor Kirby voted yes, Councilor Doherty voted yes, and Councilor Turner voted yes.

Motion carried: 6 Yes – 0 No

F-3 Reader Board - City Recorder presents a request for purchase of a reader board. The reader board would be placed near the Pilot Rock Fire District building for access to electricity. She provides an estimate of a lightly used reader board from Sign Men received from Mayor Gawith in the amount of \$18,160.00. The board has a graphic area of three feet by seven feet and the estimate includes installation. Mayor Gawith explains that the board was barely used from the old PGG building in Pendleton. He states that the board is in great condition and the estimate includes our logo and the Fire District logo. He states that this is a good deal. He further explains that the city would only need to use the backhoe and dig a trench for the electrical wiring. The board would also be used by the Fire District for their events. Councilor Doherty asks how it would be controlled and Mayor Gawith explains that the computer must be within 250 feet for use. Councilor Sandy asks about a warranty and Mayor Gawith is working with them now for a maintenance agreement but there will no warranty. Councilor Doherty asks about how the reader board functions and how it is operated. There was discussion on the functioning of reader boards. Availability of parts was also discussed due to the age of the reader board and the usual life span of a reader board is 8-10 years. Power consumption was discussed, and Mayor Gawith stated that the Fire District has agreed to pay for the power usage. Councilor Evoniuk asks if we could set funds aside for maintenance and City Recorder stated that \$5,000 was allotted in the budget for a reader board. Councilor Sandy states that it's a great idea and a heck of a buy. Estimates of new reader boards was discussed and Councilor Sandy states that he has investigated the cost for a business, and they are \$70,000. Councilor Doherty is concerned with the longevity of the reader since it is already a couple years old. There was further discussion on how long it would last, the current condition and if parts are available. City Recorder provided options on where to allocate the funds from. **Councilor Sandy made a motion to accept as written and leave \$5,000 that was allocated is in the budget for a reader board to be used for maintenance and the total cost would be paid by Coronavirus Relief Grant Funds. Councilor Doherty seconded the motion.** There was discussion on the material that would be on the reader board and the city having access to the reader board. Councilor Turner says that we could advertise for local businesses for a small fee, and everyone agreed that it was a good idea. It would help with any maintenance costs. **Councilor Turner voted yes, Councilor Kirby voted yes, Councilor Kaneaster voted yes, and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

F-4 InterMountain Education Service District (IMESD) Agreement – City Recorder presents an interagency service agreement. The agreement is for continued enterprise level information technology department services. The services are for the architecture, hardware, software, and networking of computers, and to provide support to technology end users. The annual fee is \$5970. Chief Caldera explains that the Police Department is very restrictive on who can service their equipment. They have very sensitive material, and it is considered criminal justice information and they are required to be very protective of the records. The personnel that work on their technology are required to be certified by the state. IMESD also assisted in the technology in the patrol vehicles. **Councilor Turner made a motion to approve the agreement and Councilor Sandy seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes - 0 No**

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F-5 Resolution #689 Sewer Rate Increase - City Recorder presents resolution #689 which increases the sewer rate by 4%. The residential rate increases \$1.73, and the sewer utility reserve fee increase is .24¢. The total increase for residents is \$1.97. The sewer department operating costs continue to increase. The last sewer increase was in August 2019 in the amount of 3%. Current inflation is over 8% mainly due to fuel price increases. **Councilor Turner made a motion to approve resolution #689 and Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Doherty voted yes, Councilor Evoniuk voted yes and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No**

F-6 Spay/Neuter Program for feral cats – Councilor Evoniuk would like to use \$3,900 SLFRF grant funds for a spay/neuter program. It would be for 30 cats to assist in reducing the feral cat population in city limits. She has coordinated with the mobile Veterinary Services, Hansen's to provide the service. The vet can provide the service for 10 cats each trip to the city. The service includes the exam and ear clipping. She is proposing for citizens who would like to use the service to sign up at City Hall and pay a fee of \$20 or \$30. If there is enough interest, we could decide to extend the program or cancel. The program would be for Pilot Rock citizens only and City Hall would issue a "ticket" to present to the vet for the service. Chief asked how many traps are we talking about and she replies that she has 4 and she believes there are a couple of people with traps. She also suggested that we could advertise the program to see if there is any interest. The legality of trapping inside city limits was discussed and Pilot Rock Municipal code does allow trapping as part of a spay/neuter program. Councilor Doherty asks about funding and believes that the program does not fit into the allowed use of the grant funds. **Councilor Doherty made a motion to table the program until there is more information and Councilor Turner seconded. Councilor Kaneaster voted yes, Councilor Sandy voted yes, Councilor Kirby voted yes and Councilor Evoniuk voted yes. Motion carried: 6 Yes – 0 No**

G-1 Department Head Report – Chief Caldera provided an update on the police officer position. Only one application has been received. To schedule the physical, a minimum of 5 applicants are required. He also informed council that the shortage of police officers is statewide. This was the fifth cycle held within the past two years.

City Recorder states that the warranty final walk through has been scheduled for June 17, 2022, with Pilot Rock Public Works Director, Engineers Anderson Perry, Department of Environmental Quality, United States Department of Agriculture and the contractor.

City Recorder provides update on the Public Works Director who is dealing with a family illness and must take time off. **Councilor Turner made a motion approving time off for his family and Councilor Sandy seconded. Councilor Doherty voted yes, Councilor Kaneaster voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No**

City Hall:

1. Completed May 17, 2022, City Council meeting minutes
2. Prepared Council packets

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3. Routine updates on websites
4. Budget data input into system
5. Attended online training towards next certification
6. Processed payroll
7. Processed payroll liabilities
8. Submitted request for certification for permits to Department of Environmental Quality
9. Forwarded ordinance #592 Occupancy of Recreational Vehicles to attorney
10. Updated inventory list for insurance company and completed annual review
11. Completed budget form LB1 for publishing
12. Updated the Oregon Dept of Land Conservation & Development website per their request
13. Created, printed & mailed certificates of appreciation to citizens that were part of the budget committee
14. Attended GEODC annual economic development luncheon

Police Department:

1. Report of a 15-year-old who ran away from home, she later returned.
2. Officer provided a law enforcement presence at the Prom.
3. Officer and the fire department rescued a man who was struggling in E. Birch Creek. The man was pulled to safety and taken to the hospital.
4. Officer checked on two high school students who were not physically attending school. It was found that they were doing their schooling on-line.
5. Handled a driving complaint involving a high school student.
6. Ofc. assisted Pendleton PD by arresting a local resident for shoplifting.
7. Received a driving complaint on an adult woman.
8. Investigated a harassment that occurred over a telephone.
9. Report of a driver who was swerving and came close to hitting several parked cars.
10. Arrested a local resident for Strangulation, DV – Assault IV and Interfering with Making a Report. The person was lodged in jail.
11. Arrested another local resident for DV – Assault IV and Resisting Arrest, he was lodged in jail.
12. A person drove off without paying for \$80 worth of fuel. A civil compromise was reached.
13. Investigated the death of an elderly man.
14. Officer BADAL attended the Law Enforcement Memorial Ceremony in Pendleton.
15. Investigated a theft at a downtown business.
16. Provided patrol for the Bike Pit races.
17. Did a background check on a perspective volunteer firefighter.
18. Received a report of a female screaming from downtown, she was not located.
19. Assisted Umatilla Tribal Police on a vehicle pursuit.
20. Report of a disturbance between a couple. Their argument was mediated, and they went their separate ways.
21. Report of a domestic where one of the parties had a window broken out of his car with an axe.
22. Assisted a disabled motorist.
23. Assisted OSP on a traffic stop.
24. Received a driving complaint on two motorcycles.
25. It was reported that a vehicle was scratched while parked at the high school.
26. Report of several large rocks on SW Birch @ SW 10th St.

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27. Report of a high school student harassing another student.
28. A citizen signed a dog complaint against his neighbor for allowing his dog to be a public nuisance.
29. Report of a 13-year-old student that was experiencing a mental health crisis. She was referred to a mental health counselor for help.
30. Officer assisted DHS – Child Welfare on a child neglect case.
31. Officer assisted the sheriff's department on a littering complaint.
32. Investigated a restraining order violation where the suspect left the scene prior to officer arrival. The suspect now has an affidavit out for his arrest.
33. Report of a prowler that was harassing his ex-girlfriend.
34. Report of a subject vandalizing a vehicle. The owner knew who it was but didn't wish to press charges.
35. Report of a fired construction worker that threatened to do property damage to some buildings because of his termination.
36. Report of a juvenile riding an illegal dirt bike.
37. A male driver was cited for driving while suspended after driving his vehicle into a fence.
38. Performed a welfare check on a female who was possibly in danger. The report was unfounded.
39. A person experiencing mental problems reported that someone was going to shoot him.
40. Assisted Public Works and the Fire Department for flood control preparation.
41. A local resident was arrested on a felony warrant and lodged in jail.
42. A citizen reports three stray dogs killed her cat.
43. Received a report of ATV's making unnecessary noise.
44. Assisted DHS – Child Welfare with a child abuse involving a five-year-old child.

Public Works

1. Flows for water & wastewater were checked each morning
2. Exercised water main valves & fire hydrant valves north and south of 395, SW Birch & SW Cedar
3. Unwinterized park bathrooms
4. Repaired water leak on SW Birch
5. Mowed & weed eating road right ways and alleys
6. Redistributed burn pile. Removed metal and plastic items
7. Sewer lagoon checks
8. Park was mowed weekly
9. Moved rocks for mowing along lagoon perimeter with tractor & brush hog
10. Repairs on #2 lift station
11. Several locates for the fiber contractors
12. Park bathroom was cleaned up after flood. Large rocks were placed between bathroom & grass to keep from driving on wet park.

H. CONSENT CALENDAR

Councilor Doherty made a motion to approve the bills and Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Turner voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No

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Councilor Turner made a motion to approve the May 17, 2022, minutes and Councilor Sandy seconded. Councilor Kaneaster voted yes, Councilor Doherty voted yes, Councilor Evoniuk voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No

Bills \$49,411.23

I. COUNCIL COMMENTS

K. EXECUTIVE SESSION - NONE

L. ADJOURNMENT

Councilor Turner made a motion to adjourn, and Councilor Evoniuk seconded. Councilor Kaneaster voted yes, Councilor Sandy voted yes, Councilor Doherty voted yes, and Councilor Kirby voted yes. Motion carried: 6 Yes – 0 No

Mayor Randy Gawith adjourned the meeting at 7:02 pm.

APPROVED_____

Randy Gawith, Mayor

ATTEST_____

Teri Bacus, City Recorder